

**HOW TO KNOW IF YOU HAVE AN
ERROR OR PROBLEM**

6.A. Reading Edits and Interpreting Messages

The UPPS Payroll System has a whole series of messages that are generated to attempt to assist the payroll officer in diagnosing errors or problems with the transactions submitted for payroll processing.

Some of the messages are warning messages only; that is, the message alerts the payroll officer to a potential problem. Other messages are "fatal" messages; that is, the message identifies the problem and causes the transaction associated with the error to be deleted without processing.

Reading the diagnostic reports and the assumption reports that are generated with each edit and payroll run is essential to ensure that all problems are detected and corrected. Only through this process can the payroll be accurate.

Each error or assumption message has a number assigned to it. The following lists each possible message, sorted by message number, along with an explanation of the cause and action necessary for correction.

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 1. HAS AN INVALID CHARACTER | Either a non-numeric character is in a numeric field or a blank is in the middle or at the end of a numeric field. |
| 2. MUST BE ZERO | The field contains a value other than a zero or a blank. The field was set to zero. |
| 3. MAY NOT BE ZERO | A numeric field contains blanks or zeros and must contain a value. |
| 4. MAY NOT BE BLANK | An alphanumeric field was not entered. |
| 5. HAS AN INVALID MONTH-DAY NOT EDITED | The month in this date field is not 01 through 12. The day could not be checked for validity. The field was set to zero. |
| 6. HAS AN INVALID DAY | The day in this date field is not valid for the month shown. The field was set to zero. |
| 7. EMP NAME NOT SPEC. CORRECTLY IN EMP NO. | The first three characters of the employee's last name were entered incorrectly into the first three characters of the Employee Number. The transaction is not applied to the Master File. This is a probable user error. Insure that the correct employee is being file maintained and re-enter the transaction with the correct employee last name. This is an optional requirement controlled by the security code status (Transaction 114). |
| 8. HAS EXCEEDED ITS ALLOWABLE SIZE | The field is limited in size and this limit has been exceeded by the value entered. The fields to the right of this one were not changed and must be re-entered. The field is set to zero. |
| 9. HAS NO EMPLOYEE MASTER RECORD - REJECTED | The Employee Number/TCD Number could not be located for this company. This transaction was deleted and must be re-entered. |
| 10. IS INVALID | The field in question contains invalid data and was set to zero. |
| 11. IS INVALID - MUST BE +, -, 1, A, J, P, M, SPACE | The Adjustment Indicator of this pay transaction contains an invalid character and was set to spaces. |
| 12. EMP WILL NOT BE PAID - MISSING PAY TRAN | A Regular Pay Transaction was not received for this employee and the employee will not be paid on this cycle. Verify that a Regular Pay Transaction was not submitted by the user. |
| 13. HAS AN INVALID AMOUNT | The amount entered in this field is not valid and was set to zero. |
| 14. IS INVALID - MUST BE 01 THROUGH 52 | The state code entered in this field is not within the permissible range and was set to zero. |
| 15. IS INVALID - MUST BE 0, 1, 2 | The code entered in this field is not within the permissible range and was set to zero. If this message is issued for Transaction CTL, it will be deleted. |
| 16. IS INVALID - MUST BE 0, 1, 2, 3, 4, OR 9 | The code entered in this field is not within the permissible range and was set to zero. If this message is issued for Transaction CTL, it will be deleted. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 17. CO EXISTS ON MASTER INPUT FLUSHED | Transactions were entered for a new company using a company number that already exists on the Master File. Check the input, verifying the company number and the new company indicator. If a data entry error is found, re-key and submit the correction. |
| 18. IS INVALID - MUST BE 0, 1, 2, OR 4 | The code entered in this field is not within the permissible range and was set to zero. |
| 19. IS INVALID - MUST BE 1 THROUGH 3 | The code entered in this field is not within the permissible range and was set to zero. |
| 20. NOT FOUND ON FILE - CHANGES NOT APPLIED | The record being processed was not present in the file; therefore, changes may not be applied to it. |
| 21. IS INVALID - MUST BE 1 OR 4 | The code entered in this field is not within the permissible range and was set to zero. |
| 22. MAY NOT BE REQUESTED FOR THIS FILE TYPE | An invalid operation was requested for a FACTS DataFile™ type. |
| 23. IS INVALID - MUST BE 1 THROUGH 4 | The code entered in this field is not within the permissible range and was set to zero. |
| 24. IS INVALID - MUST BE 1 THROUGH 6 | The code entered in this field is not within the permissible range and was set to zero. |
| 25. IS INVALID - MUST BE 1 THROUGH 70 | The code entered in this field is not within the permissible range and was set to zero. If the code of this transaction is 800 or greater, it will be deleted. |
| 26. IS INVALID - MUST BE 0 THROUGH 18 | The code entered in this field is not within the permissible range and was set to zero. |
| 27. SHIFT MISSING - FIRST SHIFT ASSUMED | No shift code was entered for this employee and first shift (Code 1) has been assumed. |
| 28. IS REJECTED - GREATER THAN 100 PERCENT | The field in question (usually on Transaction 225) exceeds the permissible limit. If the field is for a deduction, it is not established. |
| 29. INVALID FOR COMPANY WITHOUT EMPLOYEES | The transaction noted may not be used for companies which do not have any employees loaded. |
| 30. MISSING 4 CALCULATE ASSUMED | A tax status code was not entered and was set to a value of four. |
| 31. COMPANY FLUSHED - NO EMPLOYEES LOADED | This company set-up was not accepted. This message is accompanied by other diagnostics which will further define the problem. Read these accompanying diagnostics for further explanation. |
| 32. NOT SPECIFIED - EMPLOYEE NOT LOADED | The field in question was not entered, causing the employee not to load. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 33. IS NOT SET UP FOR THIS COMPANY | The value entered for the field in question has not been set up in the company header as is required. If the transaction code is greater than 300, it will be deleted. |
| 34. IS INVALID - DUPLICATE 450 OR 460 | More than one 450 or 460 Transaction was entered for the same check. The first transaction was processed, while the others were rejected. |
| 35. TAX REC NOT LOADED DUE TO MISSING DATA | The key (Company Number, Employee Number, Country Code, Tax Unit, State Code, Local Code) on Transaction 215 was incomplete. A valid Transaction 215 must be entered to establish this record. |
| 36. EMP NOT LOADED - MISSING 200 OR 210 DATA | Transaction 200 or 210 was missing or incomplete for the employee. Valid Transactions 200 and 210 must be entered in order to load an employee. |
| 37. DUPLICATE FIELD OR TRANSACTION - IGNORED | A transaction was submitted or entered more than once. These transactions had data entered in the same field. In this case the second field is ignored. The second transaction entered has been deleted with any data not duplicated being moved forward into the first transaction. Look at your input transactions. You should have two or more. The first one is the one the system used to update the system. If there is data in the second transaction that should be entered, you need to re-enter the data. |
| 38. EMP STATUS MISSING - 1 ACTIVE ASSUMED | The Employment Status field either was not entered, not keyed, or was invalid. |
| 39. WEEKLY DEFAULT HRS MISSING - ASSUME 40 | The weekly Standard Hours field was either not entered, not keyed, or was invalid. |
| 40. BI-WEEKLY DEFAULT HRS MISSING - ASSUME 80 | The bi-weekly Standard Hours field was either not entered, not keyed, or was invalid. |
| 41. SEMI-MONTHLY DEFAULT HRS MISSING - ASSUME 86.67 | The semi-monthly Standard Hours field was either not entered, not keyed, or was invalid. |
| 42. MONTHLY DEFAULT HRS MISSING - ASSUME 173.33 | The monthly Standard Hours field was either not entered, not keyed, or was invalid. |
| 43. OT FACTORS MISSING - 1 NO OVER TM ASSUMED | Overtime Factor Fields either were not entered, not keyed, or were invalid for one or either of the Overtime One or Overtime Two fields. |
| 44. OT STATUS MISSING - 1 NO OVER TM ASSUMED | Overtime Status either was not entered, not keyed, or was invalid for this employee. |
| 45. IS INVALID FOR A FIRST SHIFT EMPLOYEE | A shift code other than one (1) was entered on a Regular Pay Transaction for an employee set up as a first shift employee. |
| 46. NOT ESTABLISHED - MISSING DB2 OR DB5 | The FACTS DataFile™ Record Type or File Type shown was not established because there was no valid corresponding DB2 (if a DB1 was entered) or DB5 (if a DB4 was entered) transaction. |
| 47. PAY TYPE MISSING - 1 HOURLY ASSUMED | The Pay Type Code either was not entered, not keyed, or was invalid for this employee. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 48. MUST BE BLANK FOR COPY COMPANY | The new Indicator was not blank when the transaction indicated was preceded by Transaction 1CP. Change the transaction to correct the New Indicator and resubmit the input for the company in error. |
| 49. UTILITY RECORD NOT LOADED - MISSING INFO | Transactions necessary to establish a Utility Master Record were either incomplete or missing. |
| 50. DELETED DUE TO A MISSING TAX MASTER RECORD | The transaction indicated could not be matched to a Tax Master Record with the same key and was deleted. |
| 51. SP PAY CALC 21 REQ SP PAY CALC 22 ALSO | When establishing Special Pay Calculation Number 21, Special Pay Calculation Number 22 must also be established. Enter the appropriate transactions to establish Special Pay Calculation Number 22. |
| 52. IS INVALID - MUST BE 0 OR 1 | The code entered in this field is not within the permissible range and was set to zero. |
| 53. PAYROLL NO. MISSING - 1 WEEKLY ASSUMED | The pay frequency either was not entered, not keyed, or was invalid for this employee. |
| 54. SUI STATE MISSING - ASSUME ST. WRK CODE 1 | The SUI State Code either was not entered, not keyed, or was invalid for this employee. |
| 55. NOT EQUAL TO ACCUMULATED TOTAL PAY | <p>Either of the following conditions exist:</p> <ol style="list-style-type: none"> 1. If this message was generated from PHASEE, update transactions (400-600) for this employee do not balance. The gross pay shown on Transaction 500 must crossfoot with the accumulated regular, overtime, shift, and special pays from Transaction 400 and Transaction 600. The set of updates is deleted. 2. If this message was generated from PHASEF, the total gross pay for this employee does not balance against his accumulated regular, shift, overtime, pension, vacation, sick, and special pays in his Master Record. <p>If condition 1 above exists, check the input. If a data entry error is found, re-key and submit the correction. If condition 2 above exists, this is a warning message and appears for information purposes only.</p> |
| 56. IS GREATER THAN ITS CORRESPONDING YTD | Either a QTD total was entered on a 300-series YTD Transaction which is greater than the YTD, or a YTD total was entered incorrectly. |
| 57. IS GREATER THAN ITS CORRESPONDING QTD | Either a MTD total was entered on a 300-series QTD Transaction which is greater than the QTD, or a QTD total was entered incorrectly. |
| 58. TOTAL WK PRCT NOT EQ 100 - PRIMARY USED | The percentage of tax distributed between localities (Transaction 255) fails to add up to 100 percent. All work percents are set to zero except the primary and must be re-entered if required. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 59. MUST HAVE A NON-ZERO PERCENT TO TAKE TX | A Tax Status of two was entered without the corresponding percentage. No tax will be withheld until a percentage is entered. |
| 60. IS INVALID - MUST HAVE CORRECT WORK STATE | A Work Percent was set up and a corresponding Work Locality was not. The percent was set to zero. |
| 61. IS INVALID - MUST BE M OR F | A code other than M (Male) or F (Female) was entered on Transaction 230 for this employee, or was left blank. The field has been set to spaces. |
| 62. BANK RECORD WAS LOADED WITH MISSING DATA | Transactions 050, 052, or 054 were not completed in full when a Bank Transit Record was established in the Utility Master File. |
| 63. TAX UNIT REC LOADED WITH INCOMPLETE DATA | Transactions 156, 158, or 160 were not completed in full when a Tax Unit Record was established in the Utility Master File. |
| 64. NOT ADDED DUE TO DUPLICATE RECORD KEY | A bank, company, or employee was entered with a New (N) indicator and is already on file. All input transactions associated with this record are deleted and must be re-entered. |
| 65. HAS AN INVALID MOD 11 CHECK DIGIT | The transposition check digit is incorrect for this company and employee. This transaction is deleted and must be re-entered. |
| 66. IS INVALID - MUST BE 1 THROUGH 5 | The code entered in this field is not within the permissible range and was sent to zero. |
| 67. IS INVALID - MUST BE Y, Q, OR M | An invalid Period Indicator was entered on a transaction. The transaction is deleted and must be re-entered. |
| 68. CO RECORDS NOT LOADED NO MAINT POSSIBLE | File Maintenance Transactions were entered for a company that has not yet been established. The transactions for this company are deleted and must be re-entered after the company has been established. |
| 69. MUST BE LESS THAN FILE TYPE | The primary file type must be less than the subordinate file type shown. |
| 70. IS INVALID FOR NO OVERTIME EMPLOYEE | The field shown may not contain the value entered for employees who are not eligible for overtime. |
| 71. IS INVALID FOR ALL OVER STANDARD EMP | Overtime hours were entered on a Regular Pay Transaction for an employee coded as "All Over Standards" (2) in Overtime Status. The transaction was deleted. |
| 72. IS INVALID FOR CHINESE METHOD | Overtime hours may not be entered on a Regular Pay Transaction for an employee coded as "2" in Overtime Type. The transaction was deleted. |
| 73. CONFLICTS WITH COMPANY RECORD TYPES | The Record Type shown has already been defined as part of the Company Record Type range for this File Type. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 74. HAS BEEN DELETED DUE TO PREVIOUS ERROR | An error on a previous transaction prevents the processing of this transaction. This transaction should be re-entered after the error has been corrected. This message is accompanied by other diagnostics which will further define the problem. |
| 75. TAX UNIT COUNTRY MISSING - 1 USA ASSUMED | The Country Code either was left blank, not keyed, or was invalid for this Tax Unit. This message is for information purposes only; therefore, take no corrective action unless processing outside of the USA. |
| 76. RES CNTRY MISSING - WORK CNTRY ASSUMED | The Residence Country Code either was left blank, not keyed, or was invalid for this employee. |
| 77. WORK CNTRY MISSING - TAX U ASSUMED | The Work Country Code either was left blank, not keyed, or was invalid for this employee. This message is for information purposes only; therefore, take no corrective action. |
| 78. MAX NO OF EMPLOYEE DEDUCTIONS EXCEEDED | More than 30 deductions have been established for this employee. The deduction is ignored. |
| 79. PAY TRANS ARE REQ FOR A PART TIME EMP | No Regular Pay Transactions were received for a part time employee. This employee will not be paid on this cycle. Verify that a Regular Pay Transaction was not submitted by the user. |
| 80. INVALID - MUST BE EQUAL TO 4 | The field shown contains an invalid value. It must be equal to 4. |
| 81. DEDUCTION NOT SET UP FOR THIS COMPANY | The Deduction Number used has not been established for this company. The transaction was deleted. |
| 82. SPECIAL PAY NOT SET UP FOR THIS COMPANY | The special pay number used has not been established for this company. The transaction was deleted. |
| 83. MUST BE 6 FOR EMPLOYEE FILE TYPE | The first element in the key of a personnel application is required to be an employee number having a length of 6. Another value was entered, so the transaction was not applied. |
| 84. GREATER THAN 3 TIMES STANDARD HOURS | The total number of regular hours reported on the transaction is greater than 3 times this employee's standard hours. The transaction was deleted. |
| 85. MUST BE P FOR EMPLOYEE FILE TYPE | The first element in the key of a personnel application is required to be an employee number having an edit type of P. Another value was entered, so the transaction was not applied. |
| 86. IS INVALID - MUST BE 1, 4, THROUGH 7 | The code entered in this field is not within the permissible range and has been set to zero. |
| 88. MAY NOT BE ZERO - EMP NOT LOADED | The field in question may not be zero (or blank) for a new employee. This and all other transactions for this employee have been deleted. |
| 89. MAY NOT SPECIFY LABOR AND TAX TOGETHER | A COMMUNICATOR™ Report requested that the Tax File be combined with the Labor Distribution File for reporting, which is an invalid combination. No changes were applied. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 90. AND LOCAL READY EXISTS ON MASTER FILE | The state and local code entered is already present in the Tax Master File. The record is not added to the file. |
| 91. AND LOCAL DUPLICATED ON TRANSACTION | The alternate state and local codes have the same value specified more than once. No updating occurred for the fields indicated. |
| 92. IS INVALID - MUST BE 0 THROUGH 5 OR 9 | The code entered in this field is not within the permissible range and has been set to zero. |
| 93. ADJ GREATER THAN AUTO SPECIAL PAY AMT | The special pay adjustment specified exceeds the normal amount paid for this automatic special pay. The transaction was deleted. |
| 94. IS INVALID - MUST BE 1 OR 9 | The code entered in this field is not within the permissible range and has been set to zero. |
| 95. IS INVALID - MUST BE 0, 1, 2, OR 9 | The code entered in this field is not within the permissible range and has been set to zero. |
| 96. BANK CODE MUST BE 1 THROUGH 3 - REJECTED | The Bank Code entered on the Utility Field of Transaction 225 is incorrect. The deduction is not set up for this employee. |
| 97. NOT EQUAL TO ACCM TOTAL DEDUCTIONS | <p>Either of the following conditions exist:</p> <ol style="list-style-type: none"> 1. If this message was generated from PHASEE, the update transactions (400-600) for this employee do not balance. The gross pay shown on Transaction 500 must crossfoot with the accumulated tax and voluntary non-memo deductions. The set of updates is deleted. 2. If this message was generated from PHASEF, the total gross pay for this employee does not balance against his total deductions in his master record. <p>If condition 1 above exists, check the input. If a data entry error is found, re-key and submit the correction. If condition 2 above exists, this is a warning message and appears for information purposes only.</p> |
| 98. STD HOURS/DAY MISSING - 8 HOURS ASSUMED | The Standard Hours Per Day field (Transaction 220) was not entered or was invalid. |
| 99. PAYROLL NO. 2 GREATER THAN PAYROLL NO. 1 | An invalid range of payrolls was specified on Transaction CTL. The transaction was deleted. |
| 100. INVALID USE OF MASS TRANS GENERATION | The transaction combination indicated may not be used for mass transaction generation. The generation group was deleted. |
| 101. NOT LOADED BECAUSE ROOT SEG NOT SET UP | The data base transaction shown was not processed because the first record type (root segment) for the corresponding file type had not been established. Resubmit the input which was rejected, along with the transactions necessary to load the lowest record type defined for the file type being processed. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 102. GREATER THAN EMP MASTER MONTH-TO-DATE | The field shown contains a value which exceeds the corresponding employee Master month-to-date field. The files are out of balance. Submit the appropriate 300-series transactions to correct the imbalance. |
| 103. GREATER THAN EMP MASTER QUARTER-TO-DATE | The field shown contains a value which exceeds the corresponding employee Master quarter-to-date field. The files are out of balance. Submit the appropriate 300-series transactions to correct the imbalance. |
| 104. HAS INVALID GEN CODE | The generation code shown is invalid, the transaction has been rejected. |
| 105. DEDUCTION NOT SET UP FOR THIS EMPLOYEE | The transaction may not be processed because the corresponding deduction has not been established for the employee. |
| 106. WAS NOT PRECEDED BY A CHANGE FIELD | The field shown cannot be set up on a user-defined transaction unless it is preceded by a CHANGE entry. The entire set of DB6 Transactions was deleted. Resubmit the input, adding a CHANGE indicator field which precedes the field shown above. |
| 107. MAY NOT BE PRECEDED BY A CHANGE FIELD | The field shown cannot be file maintained because it is part of the key, a subscript, or an effective date. The entire set of DB6 Transactions was deleted. |
| 108. HAS EXCESSIVE NO. OF TAX TRANSACTIONS | An excessive number of tax transactions was submitted for one employee. The excess transactions were deleted and must be re-entered. |
| 109. HAS EXCESSIVE NO. OF UPDATE TRANSACTIONS | More than 50 update transactions (400-600) were submitted for one employee. All update transactions have been applied to the Employee Master. Transactions listed <u>will not appear</u> as "Non-Paid Update" on Report 10. Document files to show change was done. <u>Do not resubmit</u> transactions. |
| 110. MISSING 1 - EXEMPT ASSUMED | A local code was set up on Transaction 215 and Local Status was not entered. |
| 111. RECORD TX DATA NOT INPUTTED FOR THIS EMP | Missing tax data required by the system. This message is accompanied by other diagnostics, which will further define the problem. |
| 112. MUST BE SPACE OR F | The Flow Indicator on Transaction 355 contains a value other than F or blank. The field will be set to space and Automatic Field Flow will not take place for this employee. |
| 113. IS INVALID - TRANSACTION DELETED | The field indicated is incorrect and the transaction must be re-entered when it is corrected. This message is accompanied by other diagnostics, which will further define the problem. |
| 114. YTD, QTD, OR MTD FIT NON-TXBL GT COR GROSS | A month, quarter, or year-to-date FIT non-taxable amount is greater than the corresponding gross pay amount. The FIT Non-Taxable fields are not maintained and Automatic Field Flow is not permitted for this employee. |

6.B. Error Messages

Revised 10-01-96

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 115. CO REC NOT FOUND - NO MASS GEN POSSIBLE | The company number was not located during a mass transaction generation. Transactions are not generated for this company. |
| 116. HAS EXCESSIVE NO. OF MASS GENERATION TRNS | More than 15 Mass Generation Transactions were submitted in any one mass generation group. Mass generation is not performed for this company. All Mass Generation Transactions must be re-entered. |
| 117. NOT EQUAL TO EMPLOYEE MASTER TAX UNIT | An employee transaction contains a tax unit which does not agree with the tax unit in the Employee Master Record. The transaction is deleted and must be re-entered. |
| 118. RECORD KEY FIELDS MAY NOT BE SPECIFIED | One may not specify control key elements as part of the user-defined transaction. These will be automatically assumed by the system to be part of the transactions which is being defined. The entire set of DB6 Transactions has been rejected. |
| 119. CHECK REVERSAL WAS APPLIED PREVIOUSLY | This check reversal was applied previously against the Earnings History File and cannot be reapplied. |
| 120. INVALID - REPLACED BY SPECIAL FORMS CODE | The report indicated requires a special forms code. A valid form code was assumed. Reference should be made to the form code discussion which may be found in the section on Transaction 148 in "Payroll Company Reference." |
| 121. CHECK BACKOUT RECORD MISSING | Requested check reversal of item not found on the Earnings History File. |
| 122. APPLY CODE NOT VALID FOR COMPANY | The deduction apply code specified has not been established for the company. The deduction update will not be processed. |
| 123. CHECK SWITCH | This field must be left blank. Re-enter your transaction. |
| 124. TIME CARD REQUIRED FOR REDUCTION OF PAY | An attempt has been made to reduce regular pay by the amount of a special pay when no regular pay was reported. The special pay transaction is deleted. |
| 125. IS INVALID - MUST BE 1 OR 2 | The code entered in this field is not within the permissible range and has been set to zero. |
| 126. MAY NOT REDUCE PAY WHEN SEP CK REQUESTED | A separate check request was made with a reduction of regular pay request. This is not permitted simultaneously on a special pay transaction. The transaction was deleted. |
| 127. MUST BE ASCENDING ORDER - NO LEAD ZEROS | Edit characters for the bank account were incorrectly specified. No updating occurred. |
| 128. ACCT NOT SET UP IN EMP MSTR REJECTED | A checking/savings or loan payment deduction was established using an account number which was not entered on the Employee Master Record. The deduction was not set up and must be re-entered. |
| 129. IS INVALID BOND DENOMINATION - REJECTION | A savings bond deduction was set up with an incorrect bond denomination. The deduction was not set up and must be re-entered. |

6.B. Error Messages

Revised 07-01-95

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 130. PRIMARY LABOR CODE NOT ESTABLISHED | Transactions were entered in order to set up alternate labor distribution codes. The Primary Labor Distributions Code, however, has not been established for the employee by entering Transactions 260 or 290. The alternate labor distribution codes were not established. |
| 131. EXCEEDS EMPLOYEE PAY AMOUNT | A deduction amount is greater than the Regular Pay in the Employee Master Record. This message is for information purposes only; therefore, take no corrective action. Sometimes we want this condition such as in a garnishment, but sometimes we have coded incorrectly. You make the call. |
| 132. CORRESPONDING BANK NO. MAY NOT BE ZERO | A Bank Number was not submitted for the employee prior to attempting to establish a deduction using it. The deduction is not set up and must be re-entered. |
| 133. MISSING 210 TRANS - EMP MAST NOT BUILT | Transaction 210 was not submitted for this employee. The employee record was not loaded and all transactions for this employee were deleted. |
| 134. TOTAL LABOR PERCENT EXCEEDS 100% | The total of all labor distribution code percentages (primary plus alternate) exceeds 100%. When labor distribution is produced, the system will only use the first 100% which has been established, ignoring any excess. |
| 135. WAS NOT CHANGED - CHANGE IND WAS BLANK | The Change Indicator that precedes this field was omitted or not keyed. This message is for information purposes only. If you want to change a field in the UPPS System, you must use the change indicator in front of most fields. If not, it will not process the information in that field. Look at your transaction and determine if it did what you wanted it to do. |
| 136. MUST BE +OR - | The adjustment indicator on a pension special pay was omitted or invalid. The transaction was deleted. |
| 137. DELETED DUE TO STOP PAY TRANSACTION | This transaction was deleted due to a previous Regular Pay Transaction with zeros or spaces in all fields. Special pay or one-time deduction transactions may not be entered if an employee is not to be paid. |
| 138. EMP WILL NOT BE PD DUE TO A NO PAY TRAN | A salaried employee's pay is suppressed for this pay period. This message is for information purposes only. The user's input should be checked for the presence of a "Stop Pay" Transaction and, if one is found, the message should be ignored. |
| 139. DUPLICATE PAY OVERRIDE TRANSACTION | More than one Transaction 700 has been entered for a salaried employee to override regular salary. A salary override transaction has no hours and a rate/amount. The duplicate transactions were deleted. |
| 140. NO PAYROLL TRNS PRESENT IN GEN GROUP | No associated payroll transactions have been entered for the generation group shown in the Employee Number field. No mass generation occurs for this grouping. Verify that a transaction was not submitted by the user for the mass generation group. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 141. NO GEN TRNS PRESENT WITH GEN GROUP | No associated Mass Generation Transactions have been entered for the generation group shown by the employee number. No mass generation occurs for this group. Verify that a transaction was not submitted by the user for the mass generation group. If it was not received, take no action. |
| 142. TOTAL LABOR PERCENT IS LESS THAN 100% | The total of all labor distribution code percentages (primary plus alternate) is less than 100%. When labor distribution is produced, the system will change the last alternate labor distribution code percentage so that the total percent equals 100%. |
| 143. FIT - STATUS MISSING - 4 CALCULATE ASSUMED | The Federal Income Tax status code was not entered or keyed. The value four has been assumed. |
| 144. FICA - STATUS MISSING - 4 CALCULATE ASSUMED | A status code for FICA was not entered or keyed. The value of four has been assumed. |
| 145. FUTA - STATUS MISSING - 1 EXEMPT ASSUMED | A code for Federal Unemployment Insurance Taxes was not entered or keyed. A value of one has been assumed. |
| 146. FED MARITAL STATUS MISSING - ASSUME SINGLE | The Federal Marital Status Code was not entered or keyed. A value of one for Single has been assumed. |
| 147. RES STATE MISSING - ASSUME ST WRK CODE 1 | The Residence State Code was not entered or keyed. The State Work Code One has been assumed. |
| 148. ACTIVE EMP MAY NOT HAVE A TERM DATE | An attempt has been made to assign a termination date to an active employee. The termination date is not updated. |
| 149. SHIFT CONTROL 1 MAY NOT BE 0 - 9 ASSUMED | Shift control one has not been entered or keyed for an employee whose shift code is two, three, or four. The value of nine is assumed. The shift rate from the Employee Master Record will be used to calculate shift pay. |
| 150. SUI - STATUS MISSING - 1 EXEMPT ASSUMED | SUI Status Code was not entered or keyed. A value of one was assumed. |
| 151. EXCEEDS 17.0 HOURS - ASSUME 8.0 HOURS | Standard hours per day has been either incorrectly entered or incorrectly keyed as a value greater than 17.0. A value of 8.0 hours has been assumed. |
| 152. STANDARD HOURS 2 INVALID - 99900 ASSUMED | The Standard Hours 2 field contains a value that is less than Standard Hours 1. |
| 153. HOURS INVALID FOR THIS CALCULATION NO. | Transaction 9XX referencing a special pay using Calculation Numbers 01, 03, 04, 05, or 06 has hours entered. The transaction was deleted. |
| 154. PRIMARY LABOR PCT MISSING - ASSUME .999 | An employee was established without entering a value for the Primary Labor Distribution Percentage. A value of .999 (100%) has been assumed. |

6.B. Error Messages

Revised 07-01-95

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 156. INVALID COMBINATION OF PAY FREQUENCIES | Transaction CTL has an invalid payroll range. Value ranges for payroll numbers are 1-39, 40-69, 70-89, and 90-99. The transaction has been deleted and must be re-entered. |
| 157. STATE HAS NO TAX - ASSUME 1 EXEMPT | Transaction 215 has been entered with the indicated field containing a value other than one for exempt. This state has no income tax so a value of one has been assumed. |
| 158. MUST BE ZERO FOR THIS DEDUCTION NUMBER | A deduction using Calculation Number 90 or 91 has been entered with a non-zero Goal field. This deduction was not updated or added. You put information in a goal field when it should have been left blank. Go back to the manual for instructions. |
| 159. INVALID DURING AUTO-FLOW - TRANS DELETED | An invalid transaction has been entered during an Automatic field Flow operation. The transaction was deleted and no updated occurred. |
| 160. CHANGE INDICATOR MUST BE+ FOR AUTO-FLOW | The change indicator for the given field must be a plus during an Automatic Field Flow operation. The transaction is deleted and no updating occurs. |
| 161. LABOR CODES NOT ASSIGNED CONSECUTIVELY | The alternate labor codes being established were not assigned consecutively. One or more alternate codes were not established prior to the one referenced by this message. |
| 162. SUBSCRIPT NOT DEFINED AFTER 120 BYTES OF DATA | The subscript entry may not be defined as part of the data portion of the record type. |
| 163. EDIT MUST BE PRECEDED BY A VALUE DB6 | The edit entry specified was not preceded by a valid field. The edit entry will not be established. |
| 164. MUST BE GREATER THAN COMPANY REC TYPES | The detail record types range must be greater than the company record type range. No updating has occurred. |
| 165. IS INVALID - MUST BE 0 THROUGH 5 | The value of the field in error falls outside the range zero through five. The field is deleted from the transaction. |
| 167. IS INVALID - MUST BE 0 THROUGH 3 | The field in error falls outside the designated range of zero through three. The field is not updated. |
| 169. IS INVALID - MUST BE 0 THROUGH 31 | The value of the field in error falls outside the range of 0 through 31. The field is not updated. |
| 170. IS INVALID - MUST BE 0 THROUGH 4 | The value of the field in error falls outside the range of zero through four. The field is not updated. |
| 171. IS INVALID - MUST BE 0 THROUGH 6 | The value of the field in error falls outside the range of zero through six. The field is not updated. |
| 172. INVALID - MUST BE USED WITH JULIAN DATES | The operation specified may only be performed with Julian (edit type J) dates. |
| 173. INVALID - EXCEEDS LENGTH OF COMP ELEMENT | The comparison specified is between a report data element and a constant whose length exceeds that of the element. This is not allowed. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 174. CONTAINS INVALID DATA FOR FUNCTION B | The transactions submitted are invalid for the batch maintenance function of Transaction BFM. |
| 175. COMPANY SHIFT RATE IS 0 - USE EMP RATE | An attempt has been made to change the Shift Control One field using Transaction 220 to a company shift rate which has a value of 0 in the Company Header Record. A value of 9 is assumed to default to the Employee Master Record Shift rate. |
| 176. UPDATES MASTER FILE TO NEGATIVE VALUE | The field in error would cause an Employee or Tax Master Record field to become negative. All update are deleted if being applied. No updating occurs for negative field updates. |
| 177. IS INVALID - MUST BE 0 THROUGH 12 | The field in error does not fall within the designated range of 0 through 12. No updating occurs. |
| 178. IS INVALID - MUST BE 1 THROUGH 99 | The field in error does not fall within the designated range of 1 through 99. No updating occurs. |
| 179. CHECK REVERSAL HAS NOT BEEN APPLIED | A Reissue Transaction was entered on a check which has not been previously reversed. |
| 180. CHECK REVERSAL DOES NOT ALLOW REISSUE | A Reissue Transaction was entered for a check which has previously been reversed with a Method Code 9, indicating that reissue is not allowed. |
| 181. UTILITY REC NOT LOADED (NO FUTA, FICA LIM) | A type "A" utility record containing the FUTA and FICA limits has not been established. FUTA and FICA limits must be loaded. (Transaction 074). |
| 182. UTILITY REC NOT LOADED (NO SUI LIMITS) | A type "B" utility record containing the SUI rates and limits has not been established. SUI limits must be loaded. (Transaction 074). |
| 183. IS BLANK - ASSUME M & D PAYROLL | The system name was not entered. "M & D Payroll System" has been assumed. |
| 187. IS INVALID - ASSUME 001 USA | The field in error contains an invalid country code. The value of 001 for USA has been assumed. |
| 188. HAS EXCESSIVE NUMBER OF TRANSACTIONS | More than the allowed number of transactions for this group or transaction type has been entered. The excessive transactions are deleted. |
| 189. NOT CONSTANT WITHIN CO. - TRANS DELETED | The field in error must remain constant within a company. The transaction is deleted. |
| 190. EXCEEDS THE PAYROLL LIMIT IN MASTER | The payroll count is greater than its limit in the Utility Master File. The transaction is deleted. |
| 191. PERIOD ENDING DAY EXCEEDS 28 | The day in the Period Ending Date or Period Ending Day 2 cannot exceed 28 for this payroll number. The transaction is deleted. |
| 192. PERIOD END DAY 1 EQUALS PERIOD END DAY 2 | The day in the Period Ending Date cannot equal the period ending day two. The transaction is deleted. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 194. PAY RANGE FALLS BEYOND CTL PAY RANGES | A Transaction IBC has been submitted with a pay range that falls either partly within and partly outside or wholly outside of the pay range on Transaction CTL. The transaction was deleted and must be re-entered. |
| 195. DEFINED AS CHAINED BUT NO PRIOR CALL | An employee deduction has been set up with a frequency of "18", but it is not referenced by another deduction. |
| 196. NO TIME ENTERED FOR CTL EDIT DATES | The employee indicated did not have a timecard corresponding to the Edit Date range on Transaction CTL. |
| 197. CHAINING DEDUCTION NO. IS NOT SET UP | An employee deduction has referenced a deduction number which has not yet been set up as the next deduction in a "Chain of Deductions." The chain reference is deleted. |
| 198. IS CHAINED DEDUCTION BUT FREQ. IS NOT 18 | An employee deduction has been referenced as the next deduction in a "Chain", but its frequency is not "18". The chain reference is deleted. |
| 199. CHAINING DED NO. SET TO 0 DUE TO ERROR | The chaining deduction number in the Deduction Utility Field has been set to zero because of an error. This message is for information purposes only; therefore, take no corrective action. Other messages will accompany this one to further define the error. |
| 200. GARNISHEE MINIMUM PAY IS EQUAL TO ZERO | The garnishee minimum pay in the Deduction Utility Field for an employee garnishee deduction (Calculation Number 94) is zero. The deduction was deleted. |
| 201. WARNING - TOTAL HOURS EXCEED CO LIMIT | The total timecard hours entered for the indicated employee exceed the limit established for the company. Transactions having excessive hours have been deleted. |
| 202. NEXT DEDUCTION NO. WILL CAUSE A LOOP | An employee deduction has referenced a deduction number as the next deduction in a "Chain" that will cause a loop since that deduction would have already been taken. The deduction is not set up for this employee. |
| 203. NO SORT SPECIFIED - REPORT TURNED OFF | No sort sequence was specified for the report. It will not be functional until a sort sequence is established. |
| 204. SECURITY CODE SPECIFIED INCORRECTLY | The security code in columns six through eight (Employee Level Transactions) used for validation does not match the first three digits of the security code in the Company Header Record. The transaction is deleted and must be re-entered with a correct security code. |
| 205. CTL CARD MISSING - COMPANY WILL NOT BE PAID | Timecard transactions have been input for the company in error. No Transaction CTL was submitted. The Edit will recycle this company's input. Verify that this company was not going to be paid. If it should have been paid, submit a valid CTL Transaction. |
| 206. IS INVALID TRANS FOR INACTIVE EMPLOYEE | A transaction has been submitted for an inactive employee. This transaction type is invalid for such an employee and is deleted. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 207. EQUAL TO DATE EMPLOYEE WAS LAST PAID | A Transaction CTL was submitted with the same check date as this employee has on his master record as the "date last paid." All pay transactions are deleted for this employee and he will not be paid. |
| 208. NO TYPE-A UTILITY RECORD - CANNOT PAY | An attempt has been made to pay one or more companies by submitting Transaction CTL and/or Pay Transactions. However, no Type-A utility record containing FICA and FUTA information essential to payroll processing has been established. All CTL and Pay Transactions for each company are deleted and no company will be paid. A Transaction 074 must be submitted to establish the required information. |
| 209. NO TYPE-B UTILITY RECORD - CANNOT PAY | An attempt has been made to pay one or more companies by submitting Transaction CTL and/or Pay Transactions. However, no Type-B utility record containing SUI tax data essential to payroll processing has been established. All CTL and Pay Transactions for each company are deleted and no company will be paid. A Transaction 076 must be submitted to establish SUI limits. |
| 210. WILL NOT BE PAID DUE TO CTL HOLD SWITCH | The payroll frequency range indicated on Transaction CTL for this company will not be paid since the "hold switch" on Transaction CTL indicates a no-pay condition. |
| 211. BATCHES DO NOT BALANCE - CANNOT BE PAID | The totals on the transactions in the company do not balance against the totals on Transaction IBC, for at least one batch. This company's payroll will be held until the batches are corrected. |
| 212. MAY NOT BE ZERO - ASSUME 1 | The field indicated may not contain a value of zero. The value "1" is assumed. |
| 213. MUST BE 90 THROUGH 999 | The field indicated contains an invalid value. The value of the field must be in the range of 90 through 999. No updating is performed. |
| 214. NOT PROCESSED DUE TO A PREVIOUS PUSHDOWN | A set of updates to the FACTS DataFile™ was entered for the same record type. One update specified that a "pushdown" should occur of a history record, while another update specified a load of a new record. However, the new record referenced the same record which was created due to the "pushdown" and, therefore cannot be produced. Check the input. It may be necessary to either change the history file to a new value, such as a different date, or to re-run the rejected transactions separately from the "pushdown" transactions so that the record which was "pushed down" will be file maintained by the transactions which had been previously rejected. |
| 216. IS INVALID - MUST BE BLANK, B, E, OR P | The field indicated contains an invalid value. The value of the field must be blank, B, E, or P. No updating is performed. |
| 217. IS INVALID - MUST BE 0 THROUGH 30 | The field indicated contains an invalid value. The value of the field must be in the range of 0 through 30. No updating is performed. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 218. IS INVALID - MUST BE BLANK OR L | The field indicated contains an invalid value. The value of the field must be blank or L. No updating is performed. |
| 219. SUM OF LENGTH AND DISP GREATER THAN 19 | The sum of the length and displacement fields for the entry indicated exceeds 19. The sum should be 19 or less. No updating is performed. |
| 220. IS INVALID - CANNOT EXCEED 100 | The field indicated contains an invalid value. The value of the field cannot be greater than 100. No updating is performed. |
| 221. IS INVALID - CANNOT EXCEED 200 | The field indicated contains an invalid value. The value of the field cannot be greater than 200. No updating is performed. |
| 222. IS INVALID - CANNOT EXCEED 250 | The field indicated contains an invalid value. The value of the field cannot be greater than 250. No updating is performed. |
| 223. IS INVALID - CANNOT EXCEED 500 | The field indicated contains an invalid value. The value of the field cannot be greater than 500. No updating is performed. |
| 224. MUST BE 400 THROUGH 499 FOR LABOR REPORT | The field indicated contains an invalid value. The value of the field must be in the range of 400 through 499. No updating is performed. |
| 225. MUST BE BLANK OR 1 | The field indicated contains an invalid value. The value of the field must be blank or 1. No updating is performed. |
| 226. ELEMENT NUMBER MAY NOT BE ZERO | The Element Number field was not entered on the transaction shown. The transaction was rejected. |
| 227. EXCEEDS LIMIT OF 36 ALPHA CONSTANTS | The Communicator [™] report established more than 36 alphanumeric constants with selections, calculations, and print constants. The report was not updated. |
| 228. IS INVALID - MUST BE 0 THROUGH 17 | The field indicated contains an invalid value. The value must be in the range of 0 through 17. No updating is performed. |
| 229. IS NOT GREATER THAN COMPANY NUMBER | The field indicated is not greater than the company number in columns 1 through 5. No updating is performed. |
| 230. MUST BE 1 THROUGH 201 OR 300 THROUGH 999 | The field indicated contains an invalid value. The value must be in the range of 1 through 201 or 300 through 999. No updating is performed. |
| 231. COMPANY FLUSHED - TRANSACTION DELETED | The transaction indicated will not be processed due to a severe error. No transactions for this company will be processed due to a previous error. This message is accompanied by other diagnostics which will further define the problem. |
| 232. STD HRS MISSING - ASSUME CO. DEFAULT HRS | No standard hours have been entered on Transaction 210 for a new employee. The system will default this employee's standard hours to those set up in the company header record for the employee's pay frequency. This message is for information purposes only; therefore, take no corrective action. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 233. REPORT LINE COUNT MISSING - ASSUME 62 | A new company has been set up without entering the report line count on Transaction 105. The system will default the value of this field to 62. This message is for information purposes only; therefore, take no corrective action. |
| 234. FIRST POSITION NOT ALPHABETIC | The field indicated is in error. The value of the first position of the field must be an alphabetic character. No updating is performed. |
| 236. MUST BE OFF IF NET IS ON - ASSUME NET OFF | One of the apply codes on Transaction 119 has been set to a value of "1" while the net pay apply code contains a "1". The net pay apply code can only be on if all of the other apply codes are off (value of blank or zero). The system will update the apply codes, but will set the net pay apply code off. |
| 237. NOT SPECIFIED - ASSUME 1 | The field indicated has not been entered on a transaction. The system will default this field to a value of "1". This message is for information purposes only; therefore, take no corrective action. |
| 238. MAX NO OF EMP. AUTO. SPEC. PAYS EXCEEDED | An attempt has been made to enter more than nine automatic special pays for an employee. Only nine are allowed and all others will not be established. |
| 239. IS INVALID - MUST BE 1 THROUGH 88 | The field indicated contains an invalid value. The value must be in the range of 1 through 88. No updating is performed. |
| 240. IS INVALID - MUST BE 1 THROUGH 60 | The field indicated contains an invalid value. The value must be in the range of 1 through 60. No updating is performed. |
| 241. MUST BE 1-9, A-G, J, P, S, X, OR SPACE | The field indicated contains an invalid value. The value must be 1-9, A-G, J, P, S, X, or Space. No updating is performed. |
| 242. MUST BEGIN WITH & WHEN FOLLOWING GRP ENT | An attempt has been made to enter a table element name which does not begin with an ampersand following a group table entry (edit type G). No more updating will occur for this table. |
| 243. INVALID FOR GROUP EDIT TYPE CODE | The field indicated contains an invalid value for a table entry with a group edit type. No updating occurs for this element and no more table records will be built. |
| 244. INVALID FOR ENTRY WITHIN A GROUP | The field indicated contains an invalid value for a table entry within a group. No updating occurs for this element and no more table records will be built. |
| 245. TOTAL LENGTH OF TABLE ENTRIES EXCEED MAX | The transaction entered causes the total length of all table entries to exceed 120. The total length cannot be greater than 120. No updating occurs for this element and no more table records will be built. |
| 246. IS INVALID - MUST BE Y OR M | The field indicated contains a value other than Y or M. No updating will be performed. The field is a "year-to-date" or "month-to-date" indicator. The transaction is deleted. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 247. NOT SPECIFIED - ASSUME 58 | The field indicated was not entered. A value of 58 is assumed by the system. This message is for information purposes only; therefore, take no corrective action. |
| 248. INVALID MUST BE 0 THROUGH 9 OR A THROUGH D. | The field indicated contains a value other than the ones specified. |
| 249. NO ELEMENTS SET UP FOR THIS REPORT | No elements were established for the report. RP6 Transactions must be entered for the report in order to successfully establish it. |
| 251. REPORT CANNOT BE PRODUCED DUE TO ERRORS | An excessive number of errors has occurred in the report definition. These errors do not permit setting up the report. |
| 252. CANNOT BE BLANK ON LOAD -ASSUME FILLER- 1 | An attempt has been made to set up an entry number for a new report; however, the Entry Name field has been left blank. An entry will be set up with a length of one and edit type of "F" (filler). |
| 254. INVALID FOR GIVEN EDIT-TYPE -ASSUME 0 | The field indicated contains an invalid value for the edit-type of the corresponding report entry number. Zero is assumed for the value of this field. |
| 255. EXCEEDS NO. OF DETAIL LINES -ASSUME 1 | The print line number specified was greater than the number of lines specified by Transaction RP1. Line number 1 is assumed. |
| 256. MUST BE ZERO - ASSUME ZERO | The field indicated contains an invalid value. The value of the field must be zero. The system will default to a value of zero. |
| 257. MUST BE BLANK - ASSUME BLANK | The field indicated contains an invalid value. The value of the field must be zero. The system will default to a value of zero. |
| 258. BLANK - ASSUME SIX DECIMAL PLACES | The field indicated was not entered. Six decimal places are assumed. If no decimals are desired, zero must be entered. This message is for information purposes only. No corrective action is necessary |
| 259. INVALID - ASSUME ZERO | The field indicated contains an invalid value. A value of zero is assumed by the system. |
| 260. DO NOT MIX GROUP AND NON-GROUP ENTRIES | A transaction cannot contain both group (subscripted) entries and non-group entries. The entire set has been rejected. Change Transaction DB6 so that the non-group entries will be loaded by a different transaction than the group entries. Transaction DB6 definitions could also possibly be in error. Verify that the group length entry is correct. |
| 261. INVALID - EXPECTED ENTRY NOT FOUND | The selection or calculation contained a syntax error, causing an unexpected entry to occur. This may be the result of a previous error in the input. The calculation or selection was not updated. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 262. INVALID - 5 LEVELS OF PARENS ALLOWED | The field indicated is part of a test or calculation which has not logically been concluded. The test or calculation equation will be set to blanks and zeros by the system. |
| 263. WAS NOT PRECEDED BY A SUBSCRIPT ENTRY | An Edit Type G field was entered using Transaction DB6; however, an Edit Type S (subscript) entry did not precede it. The entire set has been rejected. Verify that the group entry was intentional. If so, add the appropriate subscript entry to the DB6 set. |
| 264. MUST BE BLANK | The field indicated contains an invalid value. The value of the field must be blank. No updating is performed. |
| 265. EQUATION CONTAINS UNPAIRED PARENTHESES | The equation ending in the field indicated contains either an open parenthesis without a corresponding closed parenthesis or vice versa. The equation is set to blanks or zeros. |
| 266. INVALID - MUST BE PRECEDED BY IF COND | A conditional calculation entry was detected without a corresponding previous IF condition. No updating occurred for the reports' calculations. |
| 267. INVALID - MAY NOT BE 1 | The field shown may not contain a value of 1. The transactions have been rejected. |
| 268. INVALID - MUST BE 1 THROUGH 199 OR 300 THROUGH 999 | The field indicated contains an invalid value. The value of the field must be in the range 1 through 199 or 300 through 999. |
| 269. INVALID - MUST BE 202 THROUGH 999 OR 200 | The value for report number is invalid. The report number must be 202 through 999 or 200. |
| 270. RECORD NUMBER MUST BE 1 THROUGH 6 | Transaction RP4 or Transaction RP5 was entered without specifying record number. The transaction was rejected. |
| 271. GROUP LENGTH ENTRY MUST FOLLOW GROUP ENT | The first entry following an Edit Type G (group) entry must be the "group length" entry. This entry must specify length of the entire group. The edit type must be blank, and field name must use an ampersand (&) as the first character. Since no group length entry was entered, the entire set of transactions has been rejected. Re-enter the set of DB5 Transactions, including the appropriate group length entry. |
| 272. TAX UNIT NOT SET UP - TRANS DELETED | The transaction input requires that the corresponding tax unit be established for this company. Since that tax unit was not set up, the transaction has been deleted. Check the input for possible data entry errors. If no errors were found, the tax unit must be established by entering the necessary 156, 158 and 106 Transactions. |
| 273. MAY ONLY BE A PRIMARY FILE TYPE | The file type indicated did not reference a primary type. Subordinate file types are not allowed. The transaction has been rejected. Resubmit the input, using the appropriate primary type instead of a subordinate file type. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 274. NO SORT SEQUENCE WAS SPECIFIED | No element in the report had the sort indicator turned on. The first non-WORK element was used for the sort element. |
| 275. EXTRA PAY RATE IS ZERO IN MASTER FILE | A 701, 702, 703 or 704 Transaction has been entered to pay this employee with an extra pay rate from his Master File. The corresponding pay rate is zero for this employee. The transaction is deleted. Transaction 211 must be submitted to establish the proper extra pay rate for this employee. |
| 276. WILL BE RECYCLED DUE TO DUMMY RUN SWITCH | The user has submitted Transaction CTL with a nine in column 26 to indicate a "dummy run". The transaction will be recycled by the calculation program due to the dummy run. This message is for information purposes only; therefore, take no corrective action. |
| 277. MISSING 500 TRANS - UPDATES NOT APPLIED | A set of update transactions has been submitted without a corresponding Transaction 500. There must be a Transaction 500 entered for every set of update transactions. The updates will not be applied due to the error. |
| 278. INVALID - ASSUME 4 | The field indicated contains an invalid value. The value 4 is assumed. |
| 279. MAY EXCEED ACCRUED SICK HOURS IN MASTER | A sick pay transaction has been submitted. The hours indicated will exceed the amount of sick hours accrued by the employee unless the accrued hours are incremented by enough hours when the employee is paid. This message is for warning purposes. Verify that the accrued hours will not be exceeded. |
| 280. MAY EXCEED ACCRUED VACATION HOURS IN MASTER | A vacation pay transaction has been submitted. The hours indicated will exceed the amount of vacation hours accrued by the employee unless the accrued hours are incremented by enough hours when the employee is paid. This message is for warning purposes. Verify that the accrued hours will not be exceeded. |
| 281. INVALID - MUST BE A VALID ELEMENT | The entry shown should have been a valid report element, but was not. No updating occurred for the selection or calculation. |
| 282. INVALID COMPARISON OR USE IN EQUATION | The field indicated cannot be used in the comparison or equation due to its editing characteristics. Only numeric fields are allowed in an equation. If a comparison is made, the fields being compared must be both alphanumeric fields or both numeric fields. The test or equation is deleted. |
| 283. INVALID - DUPLICATE SPECIAL PAYS | The special pay transaction indicated has been previously entered for the employee. The transaction was deleted. |
| 284. INVALID - MISSING TIMECARD WITH OT HOURS | The special pay transaction indicated requires that a time card be entered with overtime hours. No such time card was found. The transaction was deleted. |
| 285. INVALID - MUST BE 1 THROUGH 8 | The field indicated contains an invalid value. The value must fall within the range of one through eight. The field was not updated. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 286. EMP PRESENT ON WORKSHEET ASSUMED | It is assumed by the system that this employee will be printed on the Employee Worksheet. This message is for information purposes only; therefore, take no corrective action. |
| 287. BYPASS COMPANIES - OVERLAP - TRANS DELETED | The companies indicated on this transaction to be bypassed overlap into the range of companies to be bypassed which was defined by a pervious transaction. The transaction was deleted. |
| 288. CK2 TRANS WITHOUT CK1 TRANS NOT ALLOWED | A CK2 Check Number Transaction has been entered without a corresponding Transaction CK1. The transaction was deleted. |
| 289. CANNOT EQUAL FORMS CODE ON SYSTEM CK1 | The Transaction CK1 entered contains the same forms code as a CK1 which was entered on the system level (company number equal to zero). The transaction was deleted. |
| 290. GREATER THAN CORRESPONDING HIGH CHECK NO | The field indicated is higher than its corresponding high check number. The transaction was deleted. |
| 291. DOES NOT AGREE WITH CK1 TRANSACTION | The field indicated does not match the same field on the corresponding Transaction CK1. The transaction was deleted. |
| 292. FIRST CHARACTER MUST BE S THROUGH Z | The first character of the user-defined transaction was not between S and Z. The entire set of transactions was rejected. |
| 294. MUST BE A, O, OR SPACE | The field indicated contains an invalid value. The value must be A, O, or space. No updating is performed. |
| 295. MUST BE E, N, G, L, F, K, OR SPACE | The field indicated contains an invalid value. The value must be E, N, G, L, F, K, or space. No updating is performed. |
| 297. IS INVALID - MUST BE 3 | The field indicated contains an invalid value. The value must be three. No updating is performed. |
| 298. IS INVALID - MUST BE 2 | The field indicated contains an invalid value. The value must be two. No updating is performed. |
| 299. IS INVALID - MUST BE 1 THROUGH 10 | The field indicated contains an invalid value. The value must be in the range of 1 through 10. No updating is performed. |
| 300. TRANSACTION DELETED DUE TO BYPASS CARD | The transaction conflicts with the range of companies to be bypassed on a Transaction BYP. The transaction is deleted. |
| 301. MUST BE FIRST THREE DIGITS OF LAST NAME | The field indicated must contain the first three digits of the employee's last name. The transaction is deleted. |
| 302. HAS BEEN ASSIGNED - OLD NUMBER DELETED | The employee number indicated on the transfer transaction has been assigned and the data transferred to the new record. The old employee number record has been flagged for deletion. This message is for information purposes only; therefore, take no corrective action. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 303. RECORD HAS BEEN DELETED | The record indicated has been flagged for deletion. This message is for information purposes only; therefore, take no corrective action. |
| 304. ALREADY PRESENT ON MASTER | The number indicated has already been assigned. No updating occurs. |
| 305. INVALID TRANSACTION FOR NEW EMPLOYEE | The transaction indicated may not be entered when loading a new employee. The transaction is deleted. |
| 306. NOT ESTABLISHED - MISSING 192 TRANS | The decode table was not established because no valid 192 Transactions were processed for the table number shown. |
| 308. INVALID TRAN DURING TRANSFER OR DELETION | The transaction indicated may not be entered when entering a transfer or deletion transaction. The transaction is deleted |
| 309. INVALID - RECORD TYPE NOT ESTABLISHED | The field shown is invalid. The record type was not established. The entire set of transactions was rejected. |
| 310. INVALID - MUST BE EQUAL TO ***** | The field indicated contains an invalid value. The value must be equal to *****. No updating is performed. This test is one of several which may have been made on this field. |
| 311. INVALID - MUST NOT BE EQUAL TO ***** | The field indicated contains an invalid value. The value must not be equal to *****. No updating is performed. This test is one of several which may have been made on this field. |
| 312. INVALID - MUST BE LESS THAN ***** | The field indicated contains an invalid value. The value must be less than *****. No updating is performed. This test is one of several which may have been made on this field. |
| 313. INVALID - MUST BE LT OR EQUAL ***** | The field indicated contains an invalid value. The value must be less than or equal to *****. No updating is performed. This test is one of several which may have been made on this field. |
| 314. INVALID - MUST BE GREATER THAN ***** | The field indicated contains an invalid value. The value must be greater than *****. No updating is performed. This test is one of several which may have been made on this field. |
| 315. INVALID - MUST BE GT OR EQUAL ***** | The field indicated contains an invalid value. The value must be greater than or equal to *****. No updating is performed. This test is one of several which may have been made on this field. |
| 317. TOTAL LENGTH OF FIELDS EXCEEDS 80 BYTES | The total length of the fields on the transaction being defined exceeds 80 bytes. No table entries are built or updated for this transaction code. |
| 319. TAX UNIT NOT SET UP FOR THIS COMPANY | The tax unit for the indicated employee has not been established in the new company. No updating or transfer can occur for this employee. |
| 320. AND EQUAL TO ***** | The field indicated contains an invalid value. The value must be equal to *****. No updating is performed. This test was made in addition to other tests which may not have failed. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 321. AND NOT EQUAL TO ***** | The field indicated contains an invalid value. The value must not be equal to *****. No updating is performed. This test was made in addition to other tests which may not have failed. |
| 322. AND LESS THAN ***** | The field indicated contains an invalid value. The value must be less than *****. No updating is performed. This test was made in addition to other tests which may not have failed. |
| 323. AND LESS THAN OR EQUAL TO ***** | The field indicated contains an invalid value. The value must be less than or equal to *****. No updating is performed. This test was made in addition to other tests which may not have failed. |
| 324. AND GREATER THAN ***** | The field indicated contains an invalid value. The value must be greater than *****. No updating is performed. This test was made in addition to other tests which may not have failed. |
| 325. AND GREATER THAN OR EQUAL TO ***** | The field indicated contains an invalid value. The value must be greater than or equal to *****. No updating is performed. This test was made in addition to other tests which may not have failed. |
| 326. IS ZERO - ASSUME OLD COMPANY NUMBER | The Transfer Company Number field is zero; therefore, the employee's old company number is assumed when transferring his data to a new employee number. This message is for information purposes only; therefore, take no corrective action. |
| 327. HAS BEEN ASSIGNED | The employee number indicates has been assigned as a new number during a transfer for this employee. This message is for information purposes only; therefore, take no corrective action. |
| 331. DELETED DUE TO NO PREVIOUS BOND NUMBER | An attempt was made to establish a Bond Name record. The transaction cannot be processed because it is invalid to have a Bond Name Record, such as number three, without the previous number set up, such as number two. |
| 332. IS INVALID - MUST EQUAL 6 OR 7 | The field indicated contains an invalid value. The field must contain a six or seven. |
| 333. IS INVALID - MUST BE 890 FOR BONDS | The forms code for bonds must be 890. An invalid value was entered. The report will not be set up or updated. |
| 334. HAS NO CORRESPONDING BOND NAME RECORD | A transaction was entered to file maintenance either a non-existent bond name record or a reference was made to a non-existent bond name record through a 225 Transaction. No updating occurs and the transaction is deleted. |
| 335. PAY DATES INVALID FOR ON LEAVE EMPLOYEE | An attempt was made to pay an on-leave employee for a period of time during which he was on leave. This period was indicated from either a pay transaction or Transaction CTL. The employee will not be paid and his pay transactions are deleted. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 336. REPAYMENT DEDUCTION NOT ESTABLISHED | An attempt was made to give an employee a pay advance; however, the corresponding repayment deduction has not been established in his Master Record. The advance will not be paid and the transaction is deleted. |
| 337. DOES NOT CONTAIN A VALID DATE - DELETED | The field indicated does not contain a valid date. No updating occurs and the transaction is deleted. |
| 338. MUST BE 1-30 FOR ADV REPAYMENT DEDUCT | An attempt was made to establish an advance repayment deduction; however, the deduction number entered was invalid. The number must be 1 through 30. The deduction will not be set up. |
| 339. STATE 01 - CODE IS INVALID | An invalid work state code was entered for this employee. No updating can occur and the employee is not loaded. |
| 340. LOCAL 01 - CODE IS INVALID | An invalid work local code was entered for this employee. No updating can occur and the employee is not loaded. |
| 341. HAS EXCESSIVE NUMBER OF PAY TRANSACTIONS | The employee indicated has more pay transactions than the system allows. Any excess transactions will be deleted. |
| 342. MUST BE ON FOR THIS SPECIAL PAY | The field indicated must be "on" for this particular special pay. The transaction is deleted. |
| 343. NO UPDATED - SYS BANK DEPT NO IS BLANK | The field indicated was not updated because the corresponding system bank must have a non-blank department number (Transaction 054). |
| 344. NOT UPDATED - CO BANK3 IS NOT SET UP | The field indicated was not updated because Company Bank 3 was not established in the Company Header Record. |
| 345. IS INVALID - MUST BE LESS THAN 800 | The field indicated contains an invalid value. The field must be less than 800. No updating occurs. |
| 346. START PAY DATE GREATER THAN 90 DAYS | The start pay date entered is more than 90 days less than the date entered in Transaction DAT for this pay run. The start date cannot be set up. |
| 347. START PAY DATE GREATER THAN ONE PAY PER | The start pay date entered deviates into the future from the date entered on Transaction DAT for this run by more than the number of days in this employee's pay frequency (e.g., 7 for weekly, 14 for bi-weekly). The start pay date cannot be set up. |
| 348. LEAVE-DATE GREATER THAN 90 DAYS | The leave date entered is more than 90 days less than the date entered in Transaction DAT for this pay run. The leave date cannot be set up. |
| 349. LEAVE DATE GREATER THAN ONE PAY PERIOD | The leave date entered deviates into the future from the date entered on Transaction DATA for this run by more than the number of days in this employee's pay frequency (e.g., 7 for weekly, 14 for bi-weekly). The leave date cannot be set up. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 350. CTL DATES ARE INVALID FOR PAY FREQUENCY | The beginning and ending dates entered on Transaction CTL indicate a pay range which is inconsistent with the frequency to be paid (e.g., the dates indicate more than 7 days for a weekly payroll). |
| 351. LEAVE-DATE GREATER THAN RETURN-DATE | The leave date entered is greater than the return leave date and cannot be set up. Leave date and return from leave date were set to zero. |
| 353. LESS THAN EMPLOYMENT DATE | The date indicated is in error because it is less than the employment date or termination date. The date indicated will not be updated. If this is a pay transaction, it will be deleted. |
| 355. ADJ-CODE ENTERED BUT CHK-DESC NOT ZERO | An adjustment code was entered on the pay transaction indicated; however, a separate check was indicated. The transaction was deleted. |
| 356. GREATER THAN TERMINATION DATE | The date entered was rejected because it is greater than the employee's termination date. If this was a pay transaction, that transaction was deleted. |
| 357. BEG-DATE GREATER THAN END-DATE | The beginning date entered is invalid because it is greater than the corresponding ending date. The transaction was deleted. |
| 358. MUST BE LESS THAN 800 FOR PAYROLL CHECKS | The forms code indicated is invalid. The report that it is used with is a payroll check report. The forms code used for paychecks must be less than 800. No updating occurred. |
| 359. MUST BE 891 THROUGH 897 FOR BONDS | The forms code entered is invalid. The bond print program requires a forms code of 891 through 897. Transaction CK1 is selected. |
| 360. DOES NOT MATCH A VALID CHECK | The forms code entered is invalid because it does not correspond to a Valid Check Print Program forms code, as defined in the Company Header Record. Transaction CK1 is deleted. |
| 361. GOAL DATE SW IS INVALID - MUST BE 0 OR 1 | The deduction goal date switch (fourth position of the UTILITY field on Transaction 225) must be set to a zero or one for this deduction to indicate whether a date or an amount has been entered in the GOAL field. No updating occurs for this transaction. |
| 362. IS INVALID - MUST BE Y, Q, M, OR P | The field indicated contains an invalid value. The field must contain a Y, Q, M, or P. No updating occurs for this field. If this is a 300 series transaction, or pay transaction, it is deleted. |
| 363. CHAINED DEDUCTION NOT A BOND DEDUCTION | The deduction to be taken when this deduction has reached its goal must be defined as bond deduction. No updating occurs for this deduction. |
| 364. IS INVALID FOR THIS CALCULATION NUMBER | The field indicated contains an invalid entry for the calculation number associated with this deduction or special pay. No updating occurs. If this is a pay transaction, it is deleted. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 365. MAY NOT CONTAIN VALUES OTHER THAN 0 OR 1 | The last six positions of the deduction utility field may only contain zeros and/or ones for this deduction. No updating occurs for this deduction. |
| 367. YQM IND INCONSISTENT-UPDATES REJECTED | A set of manual pay (update) transactions was entered that does not have the same Y/Q Indicator. The entire set of updates has been rejected. |
| 369. FIT-STATUS MISSING - 1 EXEMPT ASSUMED | No F.I.T. status code was entered for this employee. Since his work country code is greater than 001 (non-USA), the status code defaults to exempt. This message is for information purposes only; therefore, take no corrective action. |
| 370. INVALID - MUST BE AN AUTOMATIC SPL PAY | The adjustment transaction entered is valid only for automatic special pays. The transaction is rejected. |
| 371. AMT REQUIRED TO ADJUST THIS DEDUCTION | An adjustment transaction was entered for a deduction that requires an amount to be provided so that a percentage can be calculated (position one in deduction utility field is greater than zero). The transaction is rejected. |
| 372. BANK NO NOT SET UP IN EMPL MSTR REJECTED | The Deduction Utility field specifies a bank number in the Employee Master Record. This bank number has not been set up. No updating occurs for this deduction. |
| 373. REGULAR AND OT PAY TOGETHER IS INVALID | Regular and overtime pay or hours may not be entered together on the same transaction for a type six, seven, or eight payroll run. The transaction is deleted. |
| 374. ADJ IND INCONSISTENT - UPDATES REJECTED | A set of updates was entered in which the adjustment indicators were not constant within the group. The entire set is rejected. |
| 375. BOND CARRY FWD NOT UPDATED, RECOVER BOND | A check reversal being processed did not update the Carry Forward Amount field for a Savings Bond deduction. It will be necessary to insure that the employee returns the bond issued in order to fully recover the amounts paid. This message is for information purposes; therefore, take no corrective action other than recovering the bond. |
| 376. DED GOAL INCREMENTED BUT FREQ IS ZERO | A check reversal was processed that contained a deduction to reverse but the deduction goal was reached, and the frequency set to zero. Since the reversal will add to the goal field, the frequency should be reset by the user to a value other than zero. Reinstate the deduction by file maintenance to set the frequency to the proper value. |
| 377. NO PAY FOR DATES ENTERED - NOT APPLIED | An adjustment was entered for a pay period that was not to be paid on this pay cycle, based upon the dates on Transaction CTL and this transaction. The transaction is rejected. |
| 378. NOT SPECIFIED - ASSUME RETAIN 95 DAYS | The Earnings History File retention flag was not entered for this new company. All records will be held for 95 days before being dropped. This message is for information purposes only; therefore, take no corrective action. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 379. IS INVALID - MUST BE 0 THROUGH 9, &, ., SPACE | The field indicated did not contain valid characters for Floating Decimal field. |
| 380. HAS MORE THAN 1 FLOATING DECIMAL SYMBOL | The field indicated contained more than one floating decimal symbol. The floating decimal symbols are ampersand or period. |
| 381. EXCEEDS ALLOWABLE WHOLE-NUMBER PLACES | The number indicated was specified with more than the allowable number of whole number positions. |
| 382. EXCEEDS ALLOWABLE DECIMAL PLACES | When the floating decimal number entered was converted to proper number of places, the low order digits exceeded the allowable size to the right of the decimal place (e.g., an amount of \$5.1256). |
| 383. EXCEEDS WHOLE NUMBER AND DECIMAL PLACES | When the floating decimal number entered was converted to proper number of places, the high and low order digits exceeded the allowable size. |
| 384. IS INVALID - INPUT FLUSHED | Transaction DAT has an invalid date or the date was less than the last processing date. All input was rejected. |
| 386. REQUESTED NOT SET UP ON COMPANY | Report number requested by Transaction RPT had not been set up for the company being processed with Transaction 148. |
| 388. REQUESTED NOT SET UP WITH REPORT WRITER | The report number requested by Transaction RPT has been set up on the company via a 148 Transaction, but the Report Writer report has not been set up itself via a RP1 through RP8 Transaction. |
| 389. IS INVALID - MUST BE 0 THROUGH 8 | This field contained an invalid value. This field must contain a number from zero through eight. |
| 390. HAS BEEN DELETED DUE TO A PUSH-DOWN TRAN | The user attempted to enter a push-down file maintenance transaction to an individual stack for the same day. |
| 392. HAS NO CORR RP6 TRANS - ASSUME WORK ENT | An RP7 Transaction was entered for a new report without a corresponding RP6 Transaction. A WORK entry is assumed. |
| 393. MUST NOT EQUAL WORK, SUI, OR RES. STATE | An attempt was made to flag a tax record for deletion by moving a value of 9999999.99 to year-to-date gross pay. However, that tax record has been defined as being the tax record for the employee's work, SUI, or resident state. To delete this record would result in the inability to pay that employee as defined by his tax status flags and pay distribution among states in his Employee Master Record. Check the input. If an error is found, correct and resubmit. It may be necessary to change the Employee Master Record through file maintenance to redefine his SUI or resident states or to change his percent pay distribution scheme among his tax records. |
| 395. INVALID - TO-RANGE LESS THAN FROM-RANGE | The To-Range on the input transaction must be greater than or equal to the From-Range. The From-Range and To-Range are set to zero. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 396. NO PERSONNEL RECORD FOR THIS TRANSACTION | The input transaction cannot be processed because the Personnel Master Record does not exist. The transaction is rejected. |
| 397. OLD PERSONNEL RECORD DOES NOT EXIST | During a Personnel transfer, the old master record was not found. The transaction is deleted. |
| 398. NEW PERSONNEL RECORD ALREADY EXISTS | During a Personnel transfer, the new record was found to already exist. The transaction is deleted. |
| 399. IS ZERO THEREFORE SEQ1 SEQ2 MUST BE ZERO | The entry date on a Transaction BFM is zero. Because sequence number assignment is controlled by the entry date, deleting by sequence number requires the entry date. The transaction has been deleted. |
| 400. IS INVALID, MUST NOT BE LESS THAN SEQ1 | The "From Sequence Field" (Sequence 1) on Transaction BFM is less than the "Through Sequence Field" (Sequence 2) causing an invalid range. The transaction has been deleted. |
| 401. HAS EXCEEDED MAX NUMBER OF BFM ALLOWED | More BFM Transactions have been entered than is allowed. This Transaction BFM and subsequent BFM Transactions have been deleted. Execute another edit run entering BFM's which were rejected. If this happens frequently, it may be necessary to increase the appropriate table entries. |
| 402. CANNOT BE BLANK IF DELETING COMPANY | Transaction BFM was entered for a company with all of its fields blank. This transaction has been deleted. In order to avoid accidental deletion of all pending items for a company, a company Deletion is accomplished by entering *#\$ in the TRAN CODE field (Col 40-42) of Transaction BFM. |
| 403. IGNORED - MUST BE FIRST PHYSICAL CARD | A Transaction DAO was entered which was not the first physical transaction. The transaction was ignored. If data requires the date from Transaction DAO the system must be rerun with Transaction DAO as the first transaction entered. If not, then ignore this message. |
| 404. COMPANY NOT FOUND IN QEH FILE | The company number indicated was not found in the Earnings History file being processed for retroactive pay generation. No generation possible. |
| 405. EMPLOYEE FOUND IN E/H - NOT IN MASTER | An employee was found in the Earnings History file being processed for retroactive pay generation but the corresponding master record was not available. |
| 406. INCOMPLETE SET OF RETRO GENERATION TRANS | The set of retroactive transactions is not complete. Refer to "Payroll Employee Reference" for the proper transaction to be used. |
| 407. IS INVALID - MUST BE 0 THROUGH 9 | The field indicated must contain a value of zero through nine. |
| 408. INVALID COMBINATION OF RECORD TYPES | Company and employee record types may not be mixed on a single transaction. |

6.B. Error Messages

Revised 05-15-90

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 409. IS NOT ALLOWED FOR DELETION | The record indicated may <u>not</u> be deleted. It is a critical systems record necessary for processing. |
| 412. WARNING - TOTAL HOURS EXCEEDED STANDARD | The hours on an employee's time card set is greater than the established company maximum. The maximum is determined by a flag on Company Header - 1, and may be either standard hours - 1, standard hours - 2, or a company maximum. Warning message only. |
| 413. WARNING - RATE IS BELOW COMPANY MINIMUM | The employee's rate shown was determined to be below the established minimum. Error occurred during either an initial load for employee, a file maintenance procedure, or an override on the time card. Warning message only. |
| 414. TRAN DELETED - RATE BELOW CO MIN OR 1.00 | The employee's rate shown is below the established company minimum. If no minimum was established, the rate is less than 1.00 per hour. Error occurred during either an initial load for a new employee, a file maintenance procedure, or an override on the timecard. Transaction was deleted. |
| 419. ENTRIES MUST BE 0 THROUGH 4 | Each entry must be a 0 through 4. |
| 420. OT & REG PAY INVALID FOR PIECE RATE EMP | Overtime and regular pay were specified for a piece rate employee. They may not be specified together on the same transaction for such employees. The transaction was deleted. |
| 421. MUST BE IN ASCENDING ORDER | The entries must be in ascending order. That is, organizational levels must be defined low to high. |
| 422. NOT ENTERED - ASSUME 11122233344 | When the company was loaded, the organizational level field length was not specified. Lengths of 3, 3, 3, and 2, respectively, were assumed. Warning message only. |
| 428. INVALID - HAS ALREADY BEEN ESTABLISHED | The record specified was not added because it was previously established. It may be necessary to supply a new report number, bank number, etc., or to remove the N from the New Indicator or replace it with an R. |
| 429. ELEMENT NOS NOT ASSIGNED CONSECUTIVELY | A report was entered in which the element numbers were not assigned consecutively. The skipped element numbers were set up as WORK entries. |
| 430. CANNOT BE ESTABLISHED DUE TO MISSING RP1 | An attempt was made to establish a new COMMUNICATOR™ report without entering Transaction RP1. The report was not set up. |
| 431. CANNOT BE ENTERED W/O BALANCING TRANS | An incomplete set of update transactions was entered. When entering Transaction 500 for adjustments, a 400 or 600 Transaction may be required to complete the balancing. |
| 432. MUST BE 1 OR 3 FOR PENSION EMPLOYEES | The field indicated must be 1 or 3 for pensioners. No updating occurred. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 433. FIT STATUS INVALID FOR PENSION - 1 ASSUMED | A value other than 1 or 3 was present in F.I.T. Status Indicator for a pensioner. A value of 1 was assumed. |
| 434. DELETED - ALL REPORT NUMBERS INVALID | The transaction indicated was deleted because all report numbers were invalid, as indicated by previous error messages. |
| 436. IS INVALID FOR LOAD MODE | A Transaction 1CP was entered when the Master File was in Load Mode. The copy function cannot be performed unless the Master File exists. |
| 438. DOES NOT EXIST IN MASTER FILE | The company entered as COPY COMPANY on Transaction 1CP does not exist on the master file. Check the input on Transaction 1CP. If the copy number has been loaded, it must be loaded before it may be copied. |
| 439. NOT FOLLOWED BY 100 TRAN CODE | A Transaction 1CP was entered without a Transaction 100 for the new company which is using the copy function. This transaction was deleted. It must be matched with a Transaction 100 and re-entered. |
| 441. WILL BE REPLACED BY FOLLOWING TRANSACTION | The transaction shown was replaced by the transaction following it. This message is for information purposes only. No corrective action is necessary. |
| 442. REPLACED TRANSACTION PRINTED ABOVE | The transaction has replaced the one indicated by the previous message. This message is for information purposes only. No corrective action is necessary. |
| 443. HOURS MUST BE ENTERED FOR CTL TYPE 8 RUN | Hours were not entered on the pay transaction shown during a CTL Pay Type 8 run (shift and overtime only). The transaction was deleted. |
| 444. INVALID COMBINATION OF CTL PAY TYPES | An invalid combination of CTL Pay Types has been detected. The transaction shown has been deleted. |
| 445. INVALID COMBINATION OF TAX AND CHECK DESC | The Tax and Check Descriptor fields may not be entered in the combination used on this transaction. The transaction was deleted. |
| 446. ONLY ONE TRANS WITH CHECK-ONLY ALLOWED | More than one transaction was entered with a check descriptor of 3, indicating that only this check is to be issued. The second and subsequent transactions with a check descriptor of 3 are deleted. |
| 447. REDUCE-PAY TRANS MAY NOT BE LATE | A special pay transaction was entered with a tax descriptor of 4, indicating that regular pay is to be reduced; however, the dates in the special pay are for a prior pay period. |
| 448. ADJUSTMENT TRANS MAY NOT BE LATE | A pay transaction was entered with an adjustment indicator; however, the dates in the transaction are for a prior pay period. The transaction was deleted. |
| 449. NOT ENTERED FOR PIECE-RATE EMP | The field indicated is required for piece-rate employees, and was not entered. The transaction was deleted. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 450. DATAFILE™ KEY NOT DEFINED FOR THIS FILE | The DataFile™ key was not previously established for this file type. The entire set of transactions was deleted. |
| 451. EMPLOYEE NOT FOUND ON QEH | A retroactive pay generation set was entered for an employee who was not present on the Earnings History File. |
| 452. NOT ALLOWED ON SINGLE EMPLOYEE SELECT | Union code, job class code, or workers' comp codes were entered on a retroactive pay generation set for a single employee. These selections are not allowed on a single employee selection. |
| 453. ONLY ALLOWED ON LABOR-ONLY RUN | A Transaction CTL was entered with the recycle indicator set to a 1, but the Payroll Type was other than a 1 or 4 for labor only processing. |
| 455. INVALID FOR LIM-HOURLY EMP.- ASSUME 1 | The field indicated may not contain the value shown for limited hourly employees. A value of 1 was assumed. |
| 456. WARNING - LABOR DIST PREV CORRECTED | A labor distribution correction transaction was entered for labor entries which were previously corrected. No corrections occurred, since they were applied previously. This message is for information purposes only. No corrective action is necessary. |
| 457. CK1/CK2 DUPLICATED - ALL CK1/CK2 IGNORED | More than one CK1/CK2 Transactions were entered using the same forms code for a company. All CK1 and CK2 Transactions will be ignored. Check the input. Remove duplicate transactions and resubmit. |
| 461. RUN TYP INVALID, REG BOND PROCESS FOR CO | The run type on Transaction CTL is invalid for Bond Only run. If it is required to process Savings Bonds separately, Transaction 104 should have the Bond Process Flag (BDI) set to a value of "1". |
| 464. BIRTH DATE IS ZERO FOR IMPUTED LIFE INS | A Transaction 225 was entered to establish an imputed life insurance deduction for an employee whose birth date is zero. |
| 465. DED FREQ SET TO ZERO FOR IMPUTED INS | A Transaction 225 was entered to establish an imputed life insurance deduction for an employee whose birth date is zero. The deduction will be established with a frequency of 0. When the employee's birth date is entered the frequency should be reset with a Transaction 225. |
| 467. IS INVALID FOR FREE FORM INPUT | A field code used with the "Free Form Input Option" does not represent a valid field on a Maintenance Transaction. The field code and all data following it through the next field code (indicated by an asterisk) has been ignored. |
| 474. INVALID DEDUCT NO IN REGULAR HOURS FIELD | Special Pay Hours field (Transaction 9XX) contains an invalid deduction number for bond refund. |
| 475. DEDUCT NO IN REG HOURS FIELD NOT BONDS | Special Pay Hours field (Transaction 9XX) contains a deduction number that is not the deduction number for Savings Bonds. |

6.B. Error Messages

Revised 07-01-95

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 476. DED NO IN REG HOURS NOT SET UP ON EMPLOY | Special Pay Hours field (Transaction 9XX) contains a deduction number that not been previously established on the employee Master File. |
| 477. DED NO IN REG HOURS FREQUENCY NOT ZERO | The frequency field for the deduction number in Special Pay Hours field (Transaction (9XX) is not zero on the employee Master File. |
| 478. BOND REFUND NOT EQUAL TOTAL BOND BALANCE | The amount of bond refund entered in the Special Pay Rate/Amount field (Transaction 9XX) does not equal the amount to be refunded in the employee Master File. |
| 479. VALID ONLY FOR NUMERIC FIELDS - ASSUME 0 | The designated operation may only be performed for numeric fields. No updating occurred. |
| 481. CONFLICTS WITH SYSTEM REPORT REQUEST | A system-level reporting request was made; however, a report request for an individual company was also specified. Individual company reports may not be requested when system-level reporting has been specified. Resubmit using company zero for the requested reports. |
| 483. MUST BE ZERO IF FIELD NOT SORTED | The operation indicated may only be specified if the corresponding report element is sorted. A value of zero was assumed. |
| 484. NOT ENTERED - ASSUME ZERO | The field indicated was not entered. A value of zero was assumed. This message is for information purposes only. No corrective action is necessary. |
| 485. CONTAINS TOO MANY SUBFIELDS FOR F F INPUT | A transaction entered using the "Free Form Input Option" specifies more than the allowable number of subfields for the associated field code. A transaction containing only the valid subfields (as specified) has been generated and the invalid subfields were ignored. |
| 489. SHIFT CONTROL 2 MISSING - ASSUME 1 | The Shift Control Two field was not entered. A value of one (shift differential paid on regular pay using a rate) was assumed. This message is for information purposes only. No corrective action is necessary. This is always OK for employees who do not receive shift pay. If they are eligible, go to page 8.8 in the manual and reenter the 220 transaction. |
| 491. WARNING - BREAK IND CONFLICTS WITH SORT | The value specified in the break indicators conflicted with the sort sequence for the report. All fields having breaks must be sorted. Review the break and sort indicators of the report and correct any inconsistencies. |
| 492. CANNOT SPECIFY TOTALING IF SUM IND IS 0 | Total line print was specified for an element which was not counted or summed. Resubmit after specifying summing or counting. |
| 493. VALID ONLY FOR WORK OR ALPHA ENTRIES | The operation specified may only be performed for WORK or alphanumeric elements. The element corresponding to the operation did not fall into these categories. No updating was performed |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 495. NO RP8 TRANS WERE APPLIED DUE TO ERRORS | A previous error was detected in Transaction RP8. The entire set of RP8 Transactions for the report was not applied due to this error. |
| 496. NO RP9 TRANS WERE APPLIED DUE TO ERRORS | A previous error was detected in Transaction RP9. The entire set of RP9 Transactions for the report was not applied due to this error. |
| 497. INVALID - MUST BE PRECEDED BY THEN COND | A calculation was specified using the ELSE condition. However, there was no preceding THEN condition found. The calculation was not updated. |
| 498. EXCEEDS LIMIT OF 72 NUMERIC CONSTANTS | The report contains references to more than 72 different numeric constants in its selections and calculations. No updating or calculation transaction indicated. Reduce the number of numeric constants and resubmit. |
| 499. INVALID - ONLY ONE SET OF PARENS ALLOWED | A report selection specified more Than one level of logical parentheses. Only one level is allowed. No updating occurred for the selections specified for the report. |
| 500. INCOMPLETE TEST OR CALCULATION | A report selection or calculation was specified which was not logically terminated. Selections must be terminated by a comparison entry or a closed parentheses when used. Calculations are terminated with an "=" followed by an element name. If an IF condition was specified, the calculation must terminate with an ENDIF. No updating occurred for the report selections or calculations. |
| 501. CAUSES PG WIDTH TO OVERFLOW - ASSUME 0 | The displacements specified or implied for the data to be printed, caused the print line to exceed the maximum length specified for the page width of the report. The element indicated in the message will not be printed. |
| 502. INVALID - MULTI-PASS SW MUST BE SET TO 1 | The Multi-Pass Switch must be set to a value of 1 for the report when the indicated operation is specified. No updating occurred for the field shown. |
| 503. TRANSACTIONS NOT APPLIED DUE TO ERRORS | The entire set of transactions was not applied due to previous errors. |
| 504. MUST BE GREATER THAN INSERT DISP 1 | The value contained in the field indicated was not greater than the value previously specified by Insert Displacement One. No updating occurred for the field shown. |
| 505. BREAK IND VALUE 4 NOT ON LAST ELEMENT | A value of four was detected in the Break Indicator of a report element. However, this element was not the last element in the report. Unpredictable processing may occur, unless this condition is corrected. |
| 506. EXCEEDS SIZE OF PRINTED FIELD - ASSUME 0 | The field indicated exceeds the length of the element when printed. No updating occurred for the field indicated. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|--|--|
| 507. INVALID FOR DATE OR DECIMAL FIELDS | The operation shown may not be performed for date or decimalized report elements. No updating occurred for the operation shown. |
| 508. INVALID - MAY ONLY BE USED WITH DED RPTS | The field shown contained a deduction element. Deduction elements may only be specified for deduction reports. Specify the report as a deduction report and resubmit. |
| 509. DETAIL PRT INVALID WHEN GROUP PRT 3 USED | Detail print was specified for an element on a report using a value of 3 in the Group Print Indicator. Detail print is not allowed for such reports. Corrective action should be taken to prevent undesired results. Print was turned off for the element indicated. |
| 510. GROUP PRT 3 INVALID WHEN DETAIL PRT USED | A value of 3 was indicated in a report element for a report which previously specified detail printing. This condition is not allowed. Corrective action should be taken to prevent undesired results. Group print was turned off for the element indicated. |
| 511. REPORT NOT SORTED HIGH ON CMP-NUM | The report was not sorted on the field CMP-NUMB prior to any other elements. This is required because the value used in the Company Header Switch specified intervening company records are to be used when the report is requested through system-level reporting. Corrective action must be taken. |
| 512. ELEMENT NOT SORTED - SORT LIMIT EXCEEDED | The element specified was not sorted because too many fields were used for sorting by the report. |
| 515. MONITOR TABLE NO. MUST BE 1-999999999 | An invalid monitor table number was entered. The table number must be 1-999999999. Check the input and enter the correct non-zero table number. |
| 516. MAY NOT BE BLANK - ASSUME E, EMP FILE | The file code was left blank. A value of E, Employee Master File, is assumed. Verify that employee file is to be used. |
| 517. INVALID - MUST BE E, T, C, D, U, F, OR 1-9 | An invalid file code was entered. The file code must be one of those shown in the message. Correct the transaction to use the proper file code and resubmit. |
| 518. MAY NOT BE BLANK - ASSUME I, INTERNAL | The generated transaction format indicator was left blank. A value of I, internal format, is assumed. Verify that internal format is correct. If not, correct and resubmit. |
| 519. INVALID - MUST BE I, E, OR D | The generated transaction format indicator contains an invalid value. One of those listed must be used. Check the transaction and determine which value should be used. |
| 520. MUST BE SPACE, X, +, -, M, P, E, N, F, K, G, OR L | The Change Indicator field contains an invalid value. One of those listed must be used. Check the field to be sure that the correct value is entered in the Change Indicator field and resubmit. |
| 521. INVALID - NOT PRESENT ON THIS TRANS | The field shown does not exist on the transaction requested to be generated. Verify that the transaction code to be generated is correct and/or use the proper field name for the field to be used on the generated transaction. |

6.B. Error Messages

Revised 08-01-00

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 522. INVALID - NOT USED WITH CORR FIELD | A change indicator entry was made on the Transaction 199 for a field which has no corresponding change indicator on the transaction shown. Verify that all field to be placed on the generated transaction are correct. Delete the change indicator shown and resubmit. |
| 523. 199 TRANS MISSING FOR THIS TABLE | A set of monitor table definition transactions was entered without a Transaction 199, which must be present. Check the input for this table number and add a 199 Transaction. |
| 524. INVALID FOR NON-PACKED DECIMAL FIELD | An attempt was made to either test or move data between packed and non-packed fields. Check the input and correct the field shown so that a Packed-Decimal field is used. |
| 525. INVALID FOR ALPHA TEST FIELD | An entry in a numeric constant was made for editing an alphanumeric field. Correct the transaction so that the entry is made in the numeric constant field. |
| 526. INVALID FOR NUMERIC TEST FIELD | An entry in an alphanumeric constant was made for editing a Packed-Decimal Numeric field. Correct the transaction so that the entry is made in the numeric constant field. |
| 527. HAS EXCEEDED THE LIMIT FOR EDIT TESTS | The monitor edit entries for this table number exceed the limit (256) of edits which may be made. Reduce the required edits. |
| 528. 197 TRANS MISSING FOR THIS TABLE | A set of monitor table transactions was entered which did not have a Transaction 197. Add a Transaction 197 to the input for this table. |
| 529. ENTIRE SET NOT PROCESSED DUE TO ERRORS | The entire set of table builder transactions has been rejected due to error conditions. This message is accompanied by other diagnostics which will further define the problem. |
| 530. OUT OF SEQUENCE | A set of table builder transactions has been entered which are not sequenced in ascending order by transaction code. Check the sequence numbers in card columns 14-16 and correct them to insure that the table builder transactions for this table number are sequenced correctly. |
| 531. INVALID FOR DEDUCTION REPORT | The field shown contains an invalid value for a deduction COMMUNICATOR™ report. Correct the field shown to correspond to the legal values for deduction reports and resubmit. |
| 535. INVALID - MUST BE 1 THROUGH 4 OR 7 THROUGH 9 | The field indicated contains an invalid value. The value should be 1 through 4 or 7 through 9. |
| 536. SIT STATUS WARNING | This employee's SIT status has been changed to a 4. |

6.B. Error Messages

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 1U. INSUFFICIENT ACCRUAL - TRANS DELETED | Termination pay was requested but this employee has no hours in his balance. |
| 2U. INSUFFICIENT ACCRUAL - CONVERTED COMP | <p>918 or 920 Sick or vacation time was requested but this employee did not have sufficient time to cover it so the system used comp time.</p> <p>906 Employee has already used 4 hours voting leave this pay period or transaction was input with more than 4 hours.</p> <p>908 Employee has already used 4 hours blood leave this pay period or transaction was input with more than 4 hours.</p> <p>909 Employee has already reached YTD maximum for military leave.</p> |
| 3U. INSUFFICIENT ACCRUAL - CONVERTED ANNUAL | <p>913 or 918 Sick or comp time was requested but this employee did not have sufficient time to cover it so the system used annual time.</p> <p>906 Employee has already used 4 hours voting leave this pay period or transaction was input with more than 4 hours and employee does not have sufficient comp time to cover entire conversion amount.</p> <p>908 Employee has already used 4 hours blood leave this pay period or transaction was input with more than 4 hours and employee does not have sufficient comp time to cover entire conversion amount.</p> <p>909 Employee has already reached YTD maximum for military leave and employee does not have sufficient comp time to cover entire conversion amount.</p> |
| 4U. INSUFFICIENT ACCRUAL - CONVERTED LWOP | <p>913, 918, or 920 Either sick, vacation or comp time was taken but this employee did not have enough time to cover it, so it was converted to LWOP.</p> <p>906 Employee has already used 4 hours voting leave this pay period or transaction was input with more than 4 hours and employee does not have sufficient comp or annual time to cover entire conversion amount.</p> <p>908 Employee has already used 4 hours blood leave this pay period or transaction was input with more than 4 hours and employee does not have sufficient comp or annual time to cover entire conversion amount.</p> <p>909 Employee has already reached YTD maximum for military leave and employee does not have sufficient comp or annual time to cover entire conversion amount.</p> |

6.B. Error Messages

Revised 03-01-04

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 5U. HOURS IN EXCESS OF 100 HAVE BEEN REMOVED | More than 200 hours of termination comp pay was requested but the system will only pay 200 hours maximum, so the excess hours that were requested will not be paid. |
| 6U. 151 HRS NOT ACCRUED - TRANS DELETED | Block 50 payment was requested but this employee does not have the 151 hours minimum balance that is required. |
| 7U. PLAN, VENDOR, C. UNION - DOES NOT EXIST | This 225 transaction had a utility code in it that did not exist on the utility file. Transaction was not processed. |
| 8U. BLOCK 50 ALREADY PAID - TRANS DELETED | This message is not active. |
| 9U. HOURS IN EXCESS OF 50 HAVE BEEN REMOVED | Block 50 payment was requested but the transaction had more than 50 hours in it, so the excess hours requested were removed. |
| 10U. INSUFFICIENT ACCRUAL EXCESS HRS. REMOVED | Term pay was requested. More hours of term pay was requested than was in this employee's balance. |
| 11U. COMP MAX HOURS REACHED - EXCESS REMOVED | Transaction 910 CR Transaction 315 was submitted, but this employee has the maximum balance of 300 hours already. |
| 12U. LABOR DISTRIBUTION CODE INVALID | This message is not active. |
| 13U. CHECK DIST. MISSING - EMPLOYEE FLUSHED | Personnel - constant - 1 was blank. |
| 14U. LABOR DIST. MISSING - EMPLOYEE FLUSHED | This message is not active. |
| 15U. COMP BALANCE IS 300 - TRANS. DELETED | Transaction 315 was submitted to increase employee's comp balance but he already has the maximum allowable balance of 300 hours. |
| 16U. REDUCE PAY NO T&A CHANGED TO BLANK | Transaction 9XX submitted and "reduce pay" is indicated. This employee is time card required and there is no 700 transaction. |
| 17U. INVALID TRANSACTION CODE - TRANS DELETED | Transaction 907 was submitted. It is no longer a valid transaction code. |
| 18U. CHECK DESCRIPTION CHANGED FROM 2 TO 3 | Transaction 9XX was submitted. Check descriptor was changed from a "2" to a "3". |
| 19U. TRANSACTION HAS NO HOURS - TRANS DELETED | A 7XX or 9XX transaction was submitted with no hours. Excluding 700 transaction. |
| 20U. SHIFT PAY NOT ALLOWED - TRANS DELETED | Transaction 925 or 926 was submitted and this employee is not set up to be paid shift pay that was requested. |

6.B. Error Messages

Revised 03-15-94

| ERROR MESSAGE | CAUSE/ACTION |
|---|--|
| 21U. EMPLOYEE NOT ALLOWED TO ACCRUE COMP TIME | Transaction 910 was submitted but this employee's PAY-CONSTANT4 shows that he is not allowed to accrue comp time. |
| 22U. INVALID BENEFITS CODE - 1 ASSUMED | Transaction 270 was submitted but column 49-55 does not contain a valid benefits code of 100, 200, 300, 400, 500, 600, 700, or 800. |
| 23U. 210 COMP-EMPL-NO NOT ON P1 AUDIT FILE | Transaction 210 was submitted but the company/employee number on the 210 is not on the personnel audit file. Trans not deleted |
| 24U. EMPLOYEE HOURLY RATE GREATER THAN 300.00 | Transaction 210 was submitted but the hourly rate is greater than \$300.00. Transaction was processed. |
| 25U. EMPLOYEE SALARY RATE IS INVALID | Transaction 210 was submitted but the salary rate is less than \$207.00 or greater than \$3000.00. Transaction was processed. |
| 26U. 210 RATE NOT EQUAL TO P1 AUDIT FILE RATE | Transaction 210 was submitted but the rate was not equal to the rate on the personnel audit file. Transaction was processed. |
| 27U. CHANGE NOT APPLIED, CHECK UTILITY FIELD | Transaction 225 was submitted. Either the deduction number is invalid or the utility number for a deduction number is not a valid utility number for that deduction number. |
| 28U. TRANSFERRED EMPLOYEE HAS INACTIVE STATUS | Transaction 203 was submitted to transfer employee. He is inactive, but the transaction was processed. |
| 29U. CHANGE APPLIED, INVALID WORKERS COMP CODE | The 235 transaction that was entered has an invalid Workers Comp Code. Resubmit with correct number. |
| 30U. INVALID UTILITY FIELD - CHANGED TO BLANK | A 225 for Deduction 18 was entered with a utility number in the Utility Field. This utility field must be blank, so the utility field was changed. No action necessary. |
| 31U. EMPLOYEE NOT ALLOWED OVERTIME PAY | Overtime was entered for employee coded for no overtime. |
| 32U. FIELD CANNOT BE ZERO - TRANS DELETED | For Company Number 31096 only (Kentucky National Guard) all pay trans for this company must contain hours and rates. |
| 33U. TRANS DELETED - RATE GREATER THAN ZERO | (1) A special pay trans was input and employee has insufficient accrual. A 902 will not be generated due to employee having positive reporting (a rate on pay trans). (2) A special pay transaction was entered with hours and a flat amount. There are not sufficient hours in the leave balance. No conversion was done. The transaction was deleted. |
| 34U. CUR REG PAY RATE/AMT GREATER THAN 2500.00 ON 700/9XX - PROCESSED | A 7XX or 9XX transaction was submitted and Rate/Amt is greater than \$2,500. The transaction was processed. This is a warning message only. |

6.B. Error Messages

Revised 02-01-02

| ERROR MESSAGE | CAUSE/ACTION |
|---|---|
| 35U. DED FREQUENCY TRAN REJECTED - FREQUENCY IS INVALID | A 225 deduction was entered with a frequency other than 00, 01, 02, 09 or 99. The transaction should be reentered with a valid frequency. |
| 36U. DED FREQUENCY TRAN REJECTED - INS DED MUST BE FREQ 01 | A 225 was entered for insurance with a frequency other than 01. The transaction should be reentered with the correct frequency or check utility field. |
| 37U. TRANSACTION CODE TRAN REJECTED - ADJ IN WRONG PAY PERIOD | An 800 transaction for insurance was entered for processing in the second pay period of the month. The transaction should be reentered to process in the first pay period of the month. |
| 38U. TAX DESC NEEDED - 4 WAS ADDED TRANS KEPT | A 9XX transaction was entered on a salaried, no TC required employee. A "4" should have been entered in column 30 but was left off the transaction. The transaction was corrected and processed. |
| 39U. DED EXPIRATION TRAN REJECTED - STATE TAX LEVY GOAL EQUAL 0 | A 225 was entered for deduction 10. The goal field was not entered. It is required. The transaction was deleted. |
| 40U. TRANS REJECTED - LESS THAN \$15.00 OR HAS CENTS | A 225 was entered for deduction 33 (KESPT) with an amount less than 15.00 or having cents. A 225 was entered for deduction 24 (KAPT) with an amount less than \$15.00. KAPT may have cents. Transaction was deleted. |
| 41U. TRANSACTION CODE NOT ELIGIBLE FOR BLOCK-50-- TRAN DELETED | Only employees in non-policy making positions will have 912 transactions processed. |
| 42U. HRS MUST BE IN QUARTER HR INCREMENTS | Certified or Equivalent employee in 46546 or 46547 had leave reported in increment not equal to ¼ hr. Transaction was deleted. |
| 43U. EMPLOYEE MUST BE FULL TIME TO ACCRUE COMP | Certified or Equivalent employee in 46546 who is not full-time had a 910 transaction entered. Transaction was deleted. |
| 44U. HOURS IN EXCESS OF 150 HAVE BEEN REMOVED | Certified or Equivalent employee in 46546 had more than 150 hours entered on 911 transaction. Hours were reduced and transaction processed. |
| 45U. INVALID FREQ -- ONLY FREQ. 2 ALLOWED | A 225 for Deduction 24, 54, 55, or 62. The frequency was not 02, 00 or 99. The transaction was deleted. |
| 46U. EXCEEDS YTD ALLOWED -- EXCESS DELETED | A 928--Family Leave--transaction was entered. The hours on the transaction added to the year-to-date hours would exceed the 12 week maximum. The excess hours on the 928 were deleted. The transaction was processed. |

6.B. Error Messages

Revised 12-01-2000

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 47U. INVALID INSURANCE RIDER - GOAL | A 225 transaction for deduction 20, 22 or 63 was entered. The Goal Field had invalid riders. The transaction was deleted. |
| 48U. INVALID INSURANCE CARRIER - UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. The carrier number (the first two positions of the utility field) are invalid. Transaction deleted. |
| 49U. INVALID INSURANCE REGION - UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. The region (sixth position of utility field) is invalid, must be 0-7, 0 being the default. Transaction deleted. |
| 50U. INVALID INSURANCE LEVEL - UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. The level (fourth position of utility field) is invalid. Can be 1-5 depending on carrier. Transaction deleted. |
| 51U. INVALID INSURANCE PLAN - UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. The plan (third position of the utility field) is invalid. Can be 1-4 depending on carrier. Transaction deleted. |
| 52U. INVALID AGE - CHECK UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. The age (fifth position of the utility field) is invalid. Can be 0-7, 0 being the default. |
| 53U. INVALID COVERAGE - UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. Coverage (seventh position of the utility field) is invalid. Can be 1-8. Transaction deleted. |
| 54U. INVALID CARRIER/PLAN - UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. Invalid carrier/plan combination. Check utility field. Transaction deleted. |
| 55U. INVALID PLAN/LEVEL - UTILITY | A 225 transaction for deduction 20, 22 or 63 was entered. Invalid plan/level combination. Check utility. Transaction deleted. |
| 56U. INVALID FREQ - CAN ONLY BE 01 | A 225 transaction for deduction 20, 22 or 63 was entered. Frequency can only be 01 on employee only; employee, spouse cross reference; and employee, spouse, children cross reference. Transaction deleted. |
| 57U. DEFERRED COMP AMOUNT EXCEEDS GROSS LESS FIT, SIT, LIT, SOCIAL SECURITY, MEDICARE. | Please check FICA, Medicare and LIT Deductions. The system may not have enough funds. The agency and employee are liable for FICA and Medicare. |
| 58U. INVALID FREQ - CAN ONLY BE 09 | A 225 transaction was entered for a deduction that can have only a frequency of 09. |
| 59U. INVALID DEDUCTION NUMBER | A 225 transaction was entered for a deduction that is not established. |
| 60U. INVALID FREQ - CAN ONLY BE 00 OR 99 | A 225 transaction was entered for a deduction that is no longer available and can only be stopped. |
| 61U. INVALID FREQ - CAN ONLY BE 02, 00, 99 | A 225 transaction was entered for a deduction that can only have a frequency of 02 or be deleted. |
| 62U. EMPLOYEE NOT ALLOWED WEEKEND PREMIUM | A 924 transaction was entered and employee was not set up for Weekend Premium. Transaction deleted. |
| 63U. TRAN MUST HAVE + OR - IN ADJ IND | A 921 transaction was submitted and no adjustment indicator was entered. Transaction deleted. |
| 64U. TIME CARD REQUIRED | Time code status should be 0. |
| 65U. TIME CARD IS NOT REQUIRED | Time code status should be 1. |
| 66U. ADOPTION ASSISTANCE | A 916 transaction was entered with hours. Adoption assistance does not have hours. Transaction will be deleted. |

6.B. Error Messages

Revised 05-01-88

PSGUBBB6 ERROR MESSAGES

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 1. INVALID TRANS ON PRE-NOTIFICATION FILE | Transaction is not 050, 052, 221 or 225. |
| 2. THERE WAS NO 052 TRANSACTION FOR 050 | There was an 050 transaction but no 052 transaction. |
| 3. BANK TRANSIT NUMBER ALREADY ON UTILITY FILE | Cannot create transactions to add bank transit number when the transit number already exists. |
| 4. BANK NAME IS BLANK NEED BANK NAME ON 050 TRAN | Self-explanatory. |
| 5. BANK CITY IS BLANK NEED BANK CITY ON 505 TRAN | Self-explanatory. |
| 6. BANK TRANSIT OK DIGIT NO IS INVALID | Self-explanatory. |
| 7. 050 TRANS IS INVALID NOT EXCEPTING 052 | Self-explanatory. |
| 8. 050 TRANS IS INVALID NO 052 TRANS 1B | Self-explanatory. |
| 9. NO 050 TRANS ON UTILITY FILE | Self-explanatory. |
| 10. 052 TRANS HAS TO HAVE THE ACCT LENGTH FIELD | Acct length field must be 00 to 14. |

PSGUBBB7 ERROR MESSAGES

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 1. THERE ARE DUPLICATE 221 TRANSACTIONS | There were two 221 transactions on the input file with the same social security number. |
| 2. NO 221 TRANSACTION TO GO WITH 225 TRANS | There was a 225 transaction for this employee, but no 221. |
| 3. NO 225 TRANSACTION TO GO WITH 221 TRANS | There was a 221 transaction for this employee, but no 225. |

6.B. Error Messages

Added 04-01-94

POSSIBLE BOND ERRORS

| ERROR MESSAGE | CAUSE/ACTION |
|--|---|
| 1. INACTIVE WITH IMPOUND BALANCE *Inactive at this time. | The employee's record is inactive with a bond carry forward amount. Check to see if the employee should get a refund. |
| 2. POSITION 1 OF UTILITY NOT 0 | The first position of the utility should always be 0. Correct the utility field. |
| 3. NO ALTERNATE FOR BOND | The utility indicates that an alternate name should be associated with the bond, but no alternate name is found. Set up alternate or correct utility field. |
| 4. BOND INDICATOR INVALID | The bond indicator in the alternate name record is invalid. Correct the indicator. |
| 5. ALTERNATE ADDRESS INVALID | The alternate name is present, but the address is either not present or incomplete. Correct the address. |
| 6. BOND SUB INVALID 6 7 | The bond sub for a beneficiary or co-owner is invalid. Correct bond sub field to 0. |
| 7. NO ALTERNATE FOR IND 6 OR 7 | The bond sub indicates that an alternate name is associated as beneficiary or co-owner, but no alternate name is present. Set up alternate name record. |